

## **STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE**

**WEDNESDAY 25 NOVEMBER 2009  
7.00 PM**

**Bourges/Viersen Room, Town Hall**

### **AGENDA**

**Page No**

**1. Apologies for Absence**

**2. Declarations of Interest and Whipping Declarations**

*At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.*

**3. Minutes of the meeting held on 10 September 2009**

**1 - 10**

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

*The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.*

**5. Response to Recommendations Made by the Committee**

**11 - 12**

*The purpose of this report is to inform the Committee of the responses to recommendations made at previous meetings.*

**6. Portfolio Progress Report From Cabinet Members relevant to the Committee**

**13 - 14**

**7. Local Area Agreement Performance Report 2009/10 - Quarter 2**

**15 - 18**

**8. Sustainable Communities Act and Neighbourhood Management**

**19 - 44**

## CRIME AND DISORDER SCRUTINY COMMITTEE

For items 9, 10 and 11 the Strong and Supportive Communities Scrutiny Committee will be acting as the Council's designated Crime and Disorder Scrutiny Committee.

- |            |   |                |
|------------|---|----------------|
| <b>9.</b>  | <b>Crime and Disorder Committee - Protocol and Working Arrangements</b>     | <b>45 - 50</b> |
| <b>10.</b> | <b>Restorative Practices in Peterborough</b>                                | <b>51 - 58</b> |
| <b>11.</b> | <b>Section 75 Pooled Funding Arrangements for Substance Misuse Services</b> | <b>59 - 60</b> |
| <b>12.</b> | <b>Forward Plan of Key Decisions</b>  | <b>61 - 76</b> |
|            | <i>To consider the latest version of the Forward Plan.</i>                  |                |
| <b>13.</b> | <b>Work Programme</b>   | <b>77 - 80</b> |
|            | <i>To agree the current work programme and discuss future items.</i>        |                |
| <b>14.</b> | <b>Date of Next Meeting</b>   |                |

21 January 2010



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

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#### Committee Members:

Councillors: M Todd (Chairman), S Day (Vice-Chairman), M Collins, M Fletcher, P Kreling, S Goldspink, J R Fox and N Sandford

Substitutes: Councillors: D Over, B Saltmarsh and W Trueman

Co-opted Member: Ansar Ali, Police Authority Representative (Crime and Disorder Scrutiny Committee)

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – [paulina.ford@peterborough.gov.uk](mailto:paulina.ford@peterborough.gov.uk)

**MINUTES OF A MEETING OF THE  
STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE  
HELD IN THE  
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

**10 SEPTEMBER 2009**

**Present:** Councillors Todd (Chairman), S Day (Vice Chair), Fletcher, Collins, Saltmarsh and Sandford

|                                |                  |   |
|--------------------------------|------------------|---|
| <b>Officers in Attendance:</b> | Paul Phillipson  | Executive Director - Operations           |
|                                | Helen Edwards    | Solicitor to the Council                  |
|                                | Kevin Tighe      | Head of Cultural Services                 |
|                                | Adrian Chapman   | Head of Neighbourhood Services            |
|                                | Bob Footer       | Head of Youth Offending Service           |
|                                | Jo Oldfield      | Early Intervention and Prevention Manager |
|                                | Christine Graham | Safer Peterborough Partnership Manager    |
|                                | Paulina Ford     | Performance Scrutiny and Research Officer |

**1. Apologies**

Apologies had been received from Councillors JR Fox and P Kreling. Councillor Saltmarsh was in attendance as substitute for Councillor JR Fox.

Councillor Goldspink had resigned as a member of the committee and had been replaced by Councillor Kreling.

**2. Declarations**

There were no declarations of interest.

**3. Minutes of the meeting held on 23 July 2009**

The minutes of the Strong and Supportive Communities Scrutiny Committee meeting held on 23 July 2009 were approved as an accurate record.

**4. Response to Recommendations made by the Committee**

The Committee were advised that responses had been received to their recommendations from the meeting held on 23 July 2009. It was confirmed that invited Cabinet members would be attending the meeting on 19 November 2009 to give an update on the progress of their respective portfolios.

**ACTION AGREED**

The committee noted the responses to the recommendations made at the meeting held on 23 July 2009.

**5. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

There were no requests for Call-in to consider.

## 6. Progress Report on Delivery of Local Area Agreement Priority

The Head of Neighbourhood Management reported on the delivery of the four outcome areas for the Creating Strong and Supportive Communities priority of the Local Area Agreement.

- Making Peterborough Safer which included 9 National Indicators
  - i. NI 16 Serious acquisitive crime rate
  - ii. NI 17 Perceptions of anti-social behaviour
  - iii. NI 20 Assault with Injury Crime Rate
  - iv. NI 30 Re-offending rate of prolific and priority Offenders
  - v. NI 32 Repeat incidents of domestic violence
  - vi. NI 33 Arson Incidents
  - vii. NI 40 Drug users in effective treatment
  - viii. NI 47 People killed or seriously injured in road traffic accidents
  - ix. NI 111 First time entrants to the youth justice system aged 10-17
- Building Community Cohesion which included 3 National Indicators
  - i. NI 1 % of people who believe people from different backgrounds get on well together
  - ii. NI 13 Migrants English Language Skills & Knowledge
  - iii. NI 35 Building resilience to violent extremism
- Empowering Local Communities which included 2 National Indicators
  - i. NI 4 % of people who feel they can influence decisions in their locality
  - ii. NI 6 Participation in regular volunteering
- Building Pride In Peterborough which included 2 National Indicators
  - i. NI 2 % of people that feel they belong to their neighbourhood
  - ii. SSC04a % of people who agree Peterborough is a good place to live, work and play

All of the outcomes were reported as having an amber status at the end of the quarter one reporting period. Making Peterborough Safer and Empowering Local Communities were on target to go green in March 2010. National Indicators reported as red were NI 16, NI 47 NI 111 and NI 2.

Actions and major initiatives taken to address the high risk areas had been identified:

### Making Peterborough Safer

- Operation Alert which concentrated on the 60 top offending burglars
- Integrated Offender Management
- Comprehensive action plans such as 'weeks of action', street leaders, 'Treat Your Streets', Street Pastors

### Building Community Cohesion

- Implementing the new approach to ESOL (English for Speakers of Other Languages)
- Migration Impact Funding
- Preventing violent extremism action plan

### Empowering Local Communities

- Neighbourhood Management
- Neighbourhood Councils
- Empowering Local Communities Action Plan
- Support for the third sector
- Royal Society for the Art/Arts Council project

## Building Pride in Peterborough

- New Destination Centre
- Royal Society for the Art/Arts Council project
- Cathedral Square re design
- Re-siting of the Gormley statues
- The Arch – Culture, Communities and Sport project

Observations and questions were raised and discussed including:

- Operation Alert had made an impact on reducing NI 16 - serious acquisitive crime. It was anticipated that this NI would move from red to amber.
- Retailers selling high value goods could be encouraged to sell smart water. There was a data base where people could register their high value goods so that they could be recovered more easily if they were stolen.
- Members asked how much crime was attributed to business crime. Officers advised that there was not much business crime.
- NI 47 - People killed or seriously injured in road traffic accidents had gone from green to red due to one bus accident.
- NI 33 - Arson Incidents had now gone green due to secondary arson being tackled more intensively. Areas of deprivation had been identified as hot spots for arson incidents.
- Members were advised that a lot of good work had been done in the Community Cohesion Team and Migration Impact Funding had been awarded for several projects.
- Members wanted to know how the Migration Impact Funding was being distributed. The officer advised that a table would be provided to Members of how the funding had been spread.
- The Department for Communities and Local Government (DCLG) has worked alongside our homelessness prevention team to help repatriate people to their home town. This project identified what support and legislation could help them in their own country to enable them to return home. There was no financial support given in doing this.
- An ESOL project was being piloted in Peterborough called implementing a New Approach to ESOL.
- Members wanted to know how many people were currently living on the streets. Officers advised that regular fixed counts were not done and therefore an accurate figure could not be given however the official figure was eight.
- Members wanted to know if the neighbourhood councils would have meaningful powers. Officers advised that current work with them included budget setting and devolved decision making.
- NI012 - % of people who feel they belong to their neighbourhood had a status of red. Members asked how this was measured and what was being done to change this to green status. Members felt that some people probably did not feel they belonged to their neighbourhoods because they probably did not originally come from them. The officer advised Members that the baseline for this indicator came from the place survey so it was accurate for Peterborough. A lot of work was being done around empowering local communities and building pride in Peterborough which would help to change the rating from red to green.
- Members asked where the place survey was taken. Officers advised that a random sample was taken from a cross section of the population of Peterborough.

## **ACTION AGREED**

- I. That the Lead Officer investigates publicising and making people aware of the free data base for registering high value goods.

- II. That the Head of Neighbourhood Services provide details to the Committee on how the Migration Impact Funding is being distributed.

## **RECOMMENDATIONS**

That the Community Cohesion Manager works closely with neighbourhood services to ensure the Migration Impact Funding is being distributed effectively to the right areas.

### **7. Cultural and Leisure Trust**

The Committee were advised that a Cultural and Leisure Trust was a not for profit distributing organisation and would be a Charitable Trust. Any surplus monies would be reinvested into service areas. Work was still to be done on deciding what service areas would be included in the Trust. Examples of Trusts already in place were Cross Keys Homes and the Nene Park Trust. There would be a board of Trustees which would be made up of nominated people that would include Councillors, and other people drawn in by public advert who were committed to the development of Culture in the City.

The advantages of setting up a Trust included:

- Delivery of Improved Services (performance)
- Improved Management
- Improved Financial Performance

There were 120 Trusts currently delivering cultural services. Luton Cultural Services Trust and Wigan Leisure and Cultural Trust were good examples and had excellent websites.

A number of task and finish groups had been formed to look at each element of setting up a Trust in particular financial implications and staff and pension implications. Surveys were being completed on the condition of the buildings which would be transferred to the management of the trust.

Observations and questions were raised and discussed including:

- Different services would be included in the Trust. If one service was to be more profitable than another how would this work? The officer advised Members that it would be up to the Trust to deliver the services in an economical way.
- How would the Trust be accountable? The officer advised that the Trust would make a promise to deliver services. The Council would give the Trust money to provide these services and this would be audited. It would be a beyond arms length organisation and Members should be aware of the advantages and disadvantages of this.
- If moving over to a Trust was such a positive option then why had it taken so long to make a decision? Members were advised that the idea had started in 2004 and had been explored several times with positive responses, however moving to a Trust was a major decision therefore time needed to be taken before making a decision.
- There may be savings by transferring to a Trust but would there be any major administrative costs and legal costs. The officer advised that there would be a one off administrative cost but this would be recouped within the first year of operation. It was important that the business planning and financial analysis were done correctly and the Council and Trust would form a partnership.
- How many staff would transfer over to the Trust? Members were advised that this would depend on which services were transferred over to the Trust.
- The officer advised the Committee that the Business Plan still had to be produced.

Due to time constraints the Chairman requested that no more questions be asked on this item and that the discussion be concluded. Councillor Sandford wished to record in the minutes that he still had further questions to ask but was not allowed to continue.

## **ACTIONS AGREED**

- I. That the Lead Officer keeps the Committee informed with regular updates through the Scrutiny Bulletin on the progress of setting up a Cultural and Leisure Trust.
- II. That the Lead Officer reports back to the Committee when the final design for the Cultural and Leisure Trust has been completed. This would then allow the Committee to submit comments and recommendations to the Deputy Leader and Cabinet Member for Environment Capital and Culture prior to the final decision.

## **8. Crime and Disorder Scrutiny Committee**

The Scrutiny Officer briefed the Committee on The Police and Justice Act 2006 requirements for local authorities to designate a 'crime and disorder committee' to deal with crime and disorder scrutiny. In Peterborough this role had been delegated to this Committee.

The basic function of the crime and disorder committee was to consider the decisions and actions undertaken by the partners of the Safer Peterborough Partnership and to make recommendations or reports to those partners.

The intended outcomes from the new scrutiny arrangements for crime and disorder were to:

- Support and strengthen existing governance arrangements
- Oversee and review delivery of joint responses
- Enhance partnership working
- Provide transparency

Regulations and guidance had now been issued by the Home Office on how crime and disorder scrutiny should work and one of the main points was around co-option of additional members. The regulations stated that:

- The crime and disorder committee may co-opt additional members to serve on the committee.
- Any co-opted members may be entitled to vote on crime and disorder matters if the committee determines

The guidance suggested that the Council should presume that the Police Authority should play an active part in the committee when crime and disorder matters were discussed. The Police Authority undertook a role similar to that of the crime and disorder committee, in relation to the Police, and it was important that the Committee and the Police Authority worked together to ensure that their activities were complementary. The Cambridgeshire and Peterborough Fire Authority also had a similar role in relation to the Fire and Rescue Service.

The Committee were asked to support the proposed way forward:

- 1) To issue invitations to the Cambridgeshire Police Authority and Cambridgeshire & Peterborough Fire Authority to appoint two representatives to become co-opted members of the Strong and Supportive Communities Scrutiny Committee, when it is acting as the Crime and Disorder Committee.
- 2) That the co-opted members should have the same entitlement to vote as any other member of the Committee, but only on crime and disorder matters.

This action was proposed to meet the intended outcomes of scrutiny by strengthening existing governance arrangements and enhancing partnership working. Detailed protocols on how the new arrangements would work, including requirements for attendance at meetings and the provision of information, would be brought to the next meeting of the Committee.

## **ACTION AGREED**

That the Committee agree to the proposed way forward:

- I. To issue invitations to the Cambridgeshire Police Authority and Cambridgeshire & Peterborough Fire Authority to appoint two representatives to become co-opted members of the Strong and Supportive Communities Scrutiny Committee, when it is acting as the Crime and Disorder Committee.
- II. The co-opted members should have the same entitlement to vote as any other member of the Committee, but only on crime and disorder matters.
- III. That detailed protocols on the new arrangements would be brought to the next meeting of the Committee in November 2009.

## **9. Domestic Violence and Sexual Violence**

A presentation on Domestic Violence and Sexual Violence was given to the Committee by the Safer Peterborough Partnership Manager. The Committee were advised that one of the priorities contained within the Local Area Agreement under the Making Peterborough Safer outcome and also within the Safer Peterborough Partnership Plan was NI 32 – Repeat incidents of domestic violence.

Domestic Violence and Sexual Violence had issues that overlapped. Domestic abuse was not just about physical violence but also psychological, emotional, sexual and financial. There were two types of sexual violence: rape and sexual assault (both none consensual intercourse and touching). Members were advised of the scale of the challenge that officers faced in reducing the incidents of domestic violence.

- 1 in 4 women were physically assaulted by their partner or ex-partner at some time in their lives – *Council of Europe, 2002*
- Approximately 90% of domestic abuse was perpetrated by men against women – *British Crime Survey, 1996*
- A woman would be assaulted on average 35 times before reporting it to the Police – *Royal College of Obstetricians and Gynaecologists, 1997*
- On average, women contacted up to 10 different agencies before obtaining the help they needed – *Leeds Metropolitan University, 1994*
- 23% of women and 3% of men experienced sexual assault as an adult - *Cross Government Action Plan on Sexual Violence and Abuse, 2007*
- Only 15% of serious sexual offences against people aged 16 and over were reported to the police; and of the rape offences that were reported, fewer than 6% resulted in an offender being convicted of the offence - *Rape Crisis, 2009*
- 51% of serious sexual assaults were committed by current or former partners of the victim; Only 11% were committed by strangers – *British Crime Survey, 2005/06*



Members were advised that 906 incidents had been reported to the police during 2008-2009. 109 cases had engaged with an Independent Domestic Violence Advocate (IDVA) during quarter 4 of 2008-2009. IDVA's worked with the highest risk sexual and domestic violence cases. 217 cases of sexual violence had been reported last year. Peterborough held a special court on Tuesday mornings for sexual violence cases and had the highest rate of offenders being brought to justice. 208 cases had been heard by the Multi Agency Risk Assessment Conference (MARAC) during 2008-2009. MARAC met monthly and brought the highest risk cases before them to put interventions in place to help prevent the continuous cycle of domestic abuse.

A sexual assault referral centre would be opened in Rivergate later this year. The centre would allow victims to go along when an incident had occurred to provide forensic evidence. This would then be stored for use at a later date if the victim wanted to report their case and take it further.

Observations and questions were raised and discussed including:

- Members noted that white British victims featured in 75% of cases which was in line with the number of White British offenders. Whilst other victims fell into the second highest category appearing as victims in 9% of cases, British Asian or Asian victims represented 8% of total cases. Compared to the population of Peterborough this might not be the actual case. Members requested the officer provide further detailed statistics.
- How do people know where to go to report an incident? The officer advised that there was a lot of work being done with training agencies to help them identify if someone was at risk. Leaflet drops, advertising campaigns and a lot of work had been done in schools to raise awareness.
- Which agencies sat on MARAC? The officer advised that there were about 30 agencies including the Police, Probation, Social Services and Midwives.
- What was being done to address the number of repeat offences? Members were advised that Woman's Aid Programmes helped woman to identify what made their partners abusive and helped them to recognise what was in their personality that attracted them to that type of man. A lot of work had been done to help support women to leave home.

Members requested that the Lead Officer send congratulations to the Community Safety Team on the excellent work that was being done to reduce the numbers of incidents of domestic and sexual violence.

#### **ACTION AGREED**

- I. That the Lead officer provides the Committee with detailed statistics on victim and offender profiles for Peterborough.
- II. That the Lead officer provides the Committee with regular updates via the Scrutiny Bulletin on the continuous work being done to achieve the target for NI 32 – Repeat incidents of domestic violence.

#### **10. Youth Crime Prevention in Peterborough**

The Head of the Youth Offending Service reported to the Committee that Youth Crime Prevention was mainly measured by the national indicator NI 111 – First Time Entrants to the Youth Justice System aged 10 – 17. The target was to reduce the number year on year and there had been a downward trend over the last five years. Youths aged 10 – 17 tended to commit crime in the category of criminal damage, shoplifting and fighting which was considered to be petty crime. There had been a good relationship built between the Youth Offending Service and youths in Peterborough.

Members were advised that there were many interventions in place to reduce youth crime. The Safer Schools intervention project had had a positive effect and police in schools had produced calm with young people routinely telling the police what was going on. The Gladstone Youth Inclusion Programme targeted the youths most at risk and had been seen by the Home Office as an exemplar project.

Special help was being given to children transferring from Primary School to Secondary School with primary school teacher assessments identifying those children likely to be at risk of becoming youth offenders.

The Early Intervention and Prevention Manager, who was on secondment from the police, spoke about her role in developing the Restorative Justice Approach (RJ) in Peterborough. The RJ approach was about what had happened and not who was to blame. It could be described as bringing people together to sort out problems in a way which was likely to lead to satisfaction for all parties at the outcome. The main principles behind this approach were:

- What has happened?
- Who has been affected?
- How can we involve everyone who has been affected in finding a way forward?
- How can everyone do things differently in the future?

The victim was part of the process and in RJ everyone had their say. The RJ pilot at Jack Hunt School had been very successful and RJ was now being used in the Youth Offending System. Statistics had shown that using the RJ Approach produced good outcomes with 27 out of 30 offenders not reoffending.

Observations and questions were raised and discussed including:

- Members felt that the RJ approach was common sense policing and would restore the link between the offence and punishment.
- Members asked what could be done to stop first time one off offenders committing a crime like shoplifting, being arrested and then having a criminal record. The officer advised that ways of dealing with this were currently being looked at by taking out some minor offences and dealing with them in a better way. An example of this was how shoplifters had been dealt with when shoplifting in Queensgate. The offenders and their families had attended a meeting with the Managers from Queensgate who explained to them the negative affect they had on the shop owners by shoplifting.
- Members advised that the figures relating to value for money were not clear, specifically in relation to the Estimated Cost Per Offence in Peterborough in 2008/09. The lead officer explained that it should have read Total Estimated Cost Per Offence in Peterborough in 2008/09.
- Members welcomed and supported the initiatives being taken by the Youth Offending Service to reduce youth crime in Peterborough and in particular the Restorative Justice Approach.

## **ACTION AGREED**

That the Head of Youth Offending and The Early Intervention and Prevention Manager provide a report to the Committee in November with a detailed list of initiatives under the Restorative Justice Approach with costs, sources of funding where applicable and benefits to enable the RJ Approach to be supported and taken forward. The Committee will then consider this list and take a view on which areas should be supported and recommended to Cabinet for inclusion in the budget.

## **RECOMMENDATIONS**

That the Cabinet Member for Children's Services fully supports the Restorative Justice Approach to reduce youth crime in Peterborough.

### **11. Forward Plan of Key Decisions**

The Committee received the latest version of the Council's Forward Plan, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

#### **ACTION AGREED**

The Committee noted the Forward Plan and agreed that the Community Safety & Substance Misuse Manager provide a report on Section 75 Pooled funding arrangements for substance misuse services to the committee in November.

### **7. Work Programme**

Members considered the Committee's Work Programme for 2009/2010 and discussed possible items for inclusion.

#### **ACTION AGREED**

The work programme was agreed. Members also agreed that to avoid future lengthy meetings presentations and the introduction of reports should be kept to a minimum.

*The meeting began at 7.00 and ended at 9.20pm*

CHAIRMAN

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| <b>STRONG AND SUPPORTIVE COMMUNITIES<br/>SCRUTINY COMMITTEE</b> | <b>Agenda Item No. 5</b> |
| <b>25 NOVEMBER 2009</b>   | <b>Public Report</b>     |

## **Report of the Solicitor to the Council**

**Report Author – Paulina Ford, Performance, Scrutiny and Research Officer**  
**Contact Details – (01733) 452508 or email paulina.ford@peterborough.gov.uk**

### **RESPONSE TO RECOMMENDATIONS MADE BY THE COMMITTEE**

#### **1. PURPOSE**

- 1.1 The purpose of this report is to inform the Committee of the responses to recommendations made at previous meetings.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee consider the responses to the recommendations made and agree how the implementation of the recommendations will be monitored.

#### **3. BACKGROUND**

- 3.1 During the Committee's meeting on 10 September 2009, a number of recommendations were made following consideration reports on the Progress of the Delivery of the Local Area Agreement Priority and Youth Crime Prevention in Peterborough
- 3.2 The recommendations were subsequently submitted to the Executive Director of Operations and the Cabinet Member for Children's Services.
- 3.3 A copy of the recommendations made and the responses are attached at Appendix 1.

#### **4. KEY ISSUES**

- 4.1 The Committee is asked to consider the responses and agree if, and how, the implementation of the recommendations will be monitored.

#### **5. IMPLICATIONS**

- 5.1 Any implications are contained within the individual responses to the recommendations.

#### **6. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Minutes of the meeting of the Strong and Supportive Communities Scrutiny Committee held on 10 September 2009.

#### **7. APPENDICES**

Appendix 1 – Recommendations and Responses Received.

**RECOMMENDATIONS FOR EXECUTIVE DIRECTOR – OPERATIONS AND CABINET MEMBER FOR CHILDREN’S SERVICES**

| Item   | Recommendations   | Response Requested by  |
|--|---|--|
| Progress Report on Delivery of Local Area Agreement Priority | That the Community Cohesion Manager works closely with neighbourhood services to ensure the Migration Impact Funding is being distributed effectively to the right areas. | <p>Paul Phillipson’s response:</p> <p>“With regards to the Migrant Impact Fund. I chair a multi agency group co-ordinating it’s spend allocation and progress. This includes Adrian Chapman for the Neighbourhood element and I chair and manage the Cohesion Board and Manager.”</p>  |
| Youth Crime Prevention in Peterborough                       | That the Cabinet Member for Children’s Services fully supports the Restorative Justice Approach to reduce youth crime in Peterborough.                                    | <p>Councillor Scott’s response:</p> <p>“I write to confirm that I do believe in the Restorative Justice Approach to reduce youth crime in Peterborough. I see Restorative Justice as an important part of the work we undertake alongside other initiatives.</p> <p>I also support the use of Restorative Justice outside the Criminal Justice System, for example, in schools.</p> <p>I am committed to doing all that I can to achieve successful outcomes for youth offenders and to undertake whatever approaches possible to prevent re offending.”</p> |

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| <b>STRONG AND SUPPORTIVE COMMUNITIES<br/>SCRUTINY COMMITTEE</b> | <b>Agenda Item No. 6</b> |
| <b>25 NOVEMBER 2009</b>   | <b>Public Report</b>     |

## Report of the Solicitor to the Council

Contact Officer – Paulina Ford, Performance Scrutiny and Research Officer  
Contact Details - (01733) 452508 or email paulina.ford@peterborough.gov.uk

### **PROGRESS ON THE RELEVANT PORTFOLIO'S FOR THE STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE**

#### **1. PURPOSE**

- 1.1 The purpose of this report is to advise the Committee of a presentation which will be given at the meeting on the progress of the portfolio's for the Deputy Leader and Cabinet Member for Environment Capital and Culture, Cabinet Member for Regional and Business Engagement and Cabinet Member for Neighbourhoods, Housing and Community Development.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee considers the contents of the presentations and makes any appropriate recommendations.

#### **3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

- 3.1 One of the priorities contained within the Sustainable Community Strategy is Creating Strong and Supportive Communities, which is within the remit of this Committee.

#### **4. BACKGROUND**

- 4.1 Councillor Dalton representing the Deputy Leader and Cabinet Member for Environment Capital and Culture, Councillor Hiller the Cabinet Member for Neighbourhoods, Housing and Community Development and Councillor Eley Cabinet Member for Regional and Business Engagement will be attending the meeting to give an update on the progress of their portfolios.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 5.1 None

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| <b>STRONG AND SUPPORTIVE COMMUNITIES<br/>SCRUTINY COMMITTEE</b> | <b>Agenda Item No. 7</b> |
| <b>25 NOVEMBER 2009</b>   | <b>Public Report</b>     |

## **Report of the Executive Director of Operations**

**Report Author – Adrian Chapman**

**Contact Details – 863887**

### **LOCAL AREA AGREEMENT PERFORMANCE REPORT 2009/10 – QUARTER 2**

#### **1. PURPOSE**

This report is presented to the Strong and Supportive Communities Scrutiny Committee to update Members on performance of relevant outcomes contained in the Local Area Agreement, and to allow Members the opportunity to scrutinise and challenge performance where necessary. This performance update relates to the period ending 30<sup>th</sup> September 2009.

#### **2. RECOMMENDATIONS**

Members are asked to comment upon performance, to provide challenge where necessary and to suggest ideas and initiatives to support improvements in performance.

#### **3. LINKS TO SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

This report contains information relating to performance against the Strong and Supportive Communities strand of the Local Area Agreement.

#### **4. BACKGROUND**

Peterborough's Local Area Agreement contains four priorities: Creating Strong and Supportive Communities; Creating the UK's Environment Capital; Creating Opportunities, Tackling Inequalities; Substantial and Truly Sustainable Growth. Each of these priorities has four specific outcomes, beneath which sit a diverse range of actions and interventions to deliver lasting positive change for Peterborough.

This report focuses on performance in the Strong and Supportive Communities priority, which is measured via four specific outcomes:

- Making Peterborough Safer
- Building Community Cohesion
- Empowering Local Communities
- Building Pride in Peterborough

#### **5. KEY ISSUES**

Overall performance across the Strong and Supportive Communities priority has improved significantly between July and September 2009. Most notably:

- Serious acquisitive crime (NI16) has significantly improved with performance now at 2.13% behind target. It is anticipated that, by November, performance will be on target. There are a range of contributory factors that have led to this continued

improvement including the impact of working in partnership to tackle the most prolific offenders, and the sustained improvement in performance relating to vehicle crime. However, burglary remains a key area of focus

- Secondary arson remains an issue and significant work is underway, with the support of Cambridgeshire Fire and Rescue Service and Cambridgeshire Constabulary, to remedy this. Further details about the specific proposals relating to this will be available at the Scrutiny meeting
- The indicator measuring the number of people killed or seriously injured in road traffic accidents (NI47) has also improved, with performance reported as 'amber' by the end of September
- The percentage of people who feel they belong to their neighbourhood (NI2) has improved and is now reporting an 'amber' status compared to a 'red' status at the end of July 2009

Additionally, many of the indicators in this priority are perception-based and measured via the Place Survey. We are currently part way through a new Solutions Centre programme which is reviewing our approach to consultation, engagement and empowerment across the Partnership with a view to delivering this activity much more effectively and in a more joined-up manner. The agreed solutions from this process are likely to include a far greater emphasis on engagement and empowerment activity, and therefore will have a significant impact on perceptions of key public services. The rapidly developing neighbourhood management model along with the new Neighbourhood Councils will also start to have a positive impact on perceptions.

## **6. IMPLICATIONS**

Failure to achieve positive outcomes in the Local Area Agreement may lead to disempowered communities, higher dissatisfaction levels, and unsustainable crime and community cohesion issues. The Local Area Agreement enables a partnership-wide approach to tackle some of our most significant priorities leading to truly creative ways of working to benefit our citizens.

## **7. CONSULTATION**

Local Area Agreement performance is discussed widely amongst Greater Peterborough Partnership members.

## **8. EXPECTED OUTCOMES**

The key outcome following presentation of this report is that the Committee will have a clearer understanding of performance against key national indicators, will feel better equipped to scrutinise and challenge that performance, and will be able to offer new solutions to help improve performance wherever necessary.

## **9. NEXT STEPS**

Any comments and ideas will be forwarded to the relevant Outcome Lead Officer for action. Further performance reports will be presented to the Committee on a regular basis.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Local Area Agreement 2008-11.

**11. APPENDICES**

None.

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| <b>STRONG AND SUPPORTIVE COMMUNITIES<br/>SCRUTINY COMMITTEE</b> | <b>Agenda Item No. 8</b> |
| <b>25 NOVEMBER 2009</b>   | <b>Public Report</b>     |

## Report of the Head of Neighbourhoods

Report Author – Adrian Chapman  
Contact Details – 01733 863887

### Sustainable Communities Act and Neighbourhood Management

#### 1. PURPOSE

To enable Members to scrutinise the approach being taken in Peterborough towards the Sustainable Communities Act.

#### 2. RECOMMENDATIONS

The Committee are asked to scrutinise our approaches to the Sustainable Communities Act and neighbourhood management, and to comment on areas where improvement or alternative approaches may prove more impactful.

#### 3. LINKS TO SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

The ambition of the Sustainable Community Strategy and the Local Area Agreement is to deliver a bigger and better Peterborough, taking advantage of the inherent opportunities we have and at the same time tackling the challenges we face in order to deliver a higher quality of life for all. The Sustainable Communities Act and our approach to neighbourhood management are designed to support these principles.

#### 4. BACKGROUND

The Sustainable Communities Act (SCA) became law on 27<sup>th</sup> October 2007. Its principle aim is to provide a process through which Local Authorities can require Central Government to assist it in promoting the sustainability of its communities at a local level. References to the promotion of 'sustainability' are references to encouraging the economic, social or environmental well-being of an authority's area or part of its area. This can include participation in civic and political activity. It is *envisaged* that Local Authorities will be able to use the Act to gain assistance and action from Central Government in the form of for example enabling powers, policy changes, more resources (including financial) and perhaps even new legislation.

There was a clearly defined prescribed process for submissions in 2009 which can be summarised as follows:

- Invitation by the Secretary of State for Local Authorities to submit 'proposals' as to how Central Government can assist in promoting Sustainable Communities – deadline for submission of 31<sup>st</sup> July 2009 for the first round
- Resolutions by Local Authorities to 'opt in' to the process if appropriate
- Formulation of proposals by Local Authorities through consultation and agreement with panels of representatives of local people ("Citizens Panels"). Councils can approach existing groups or assist with the formation of new groups. The Panel must include people from all sections of the community

- Submission of proposals to the Local Government Association (LGA)
- Consideration of proposals by the LGA who are responsible for selecting or short-listing which will be taken forward for negotiation with Central Government
- Publication by Central Government of proposals that it will be taking forward as well as giving reasons for rejecting others

At time of writing the process and timescales for 2010 have not yet been announced.

Whilst it is still not clear what will be 'selected' by Central Government to be taken forward, the following have been given as examples of what could be proposed:

- That government change the planning system so that developers can not appeal to central government to overturn a local planning decision
- That government reduce the restrictions on councils regarding how they spend granted money so that they can choose to spend it on locally decided priorities, e.g. Post Offices and other public services provision
- That government give councils the power to retain revenue from business rates to be spent on locally decided priorities
- That government give councils the power to levy non domestic rates on the car parking spaces of out of town superstores, and that the revenue be held locally by councils and spent on locally decided priorities
- That government give councils the power to use the planning system to stop developers from demolishing public services (for example public houses) that they own so that they can then apply for planning permission to develop the site
- That government give councils the power (e.g. via the planning system or via penal council tax) to reduce the growth in second homes, thus making more local housing available for permanent residents
- That government give councils the power to create a separate fund for the revenue raised from council tax on second homes to be used for reinvestment in local affordable housing needs
- That government give councils the power and resources to refurbish existing housing in the council's area to reduce its environmental impact (e.g. by fitting insulation)
- That government allow councils to keep all the rent collected on council properties to be spent on improving council housing, reducing those houses environmental impact and investing in new affordable housing
- That government give councils new powers to allow the increase of local allotment provision
- That government give councils the power and resources to increase local recycling and/or the amount of recycling that is processed locally
- That government give councils the power to decide how to spend central agency money (e.g. Business Link money) already being spent in the area
- That government give councils the power to enforce congestion charging
- That government give councils the power to ban single occupancy cars from certain routes at certain times
- That government give councils greater powers over local bus company operators
- That government give councils the power to designate land for 'self build' and for community land trusts.

## **5. KEY ISSUES**

### **5.1 Peterborough City Council's Response**

The Sustainable Communities Act has the potential to strengthen the role of communities in decision making and service design. We need to respond to and prepare ourselves for this policy change, but also to create a Peterborough which is vibrant, sustainable and economically active with communities that are not amongst the most deprived regionally and nationally.

To help us achieve this, Peterborough City Council is leading the development of a Neighbourhood Management approach to service delivery, design and development. This will ensure that (i) the current issues affecting our communities are dealt with more effectively and more swiftly, and (ii) medium to longer term community planning is more effective leading to real transformation and regeneration.

As part of the neighbourhood management framework, seven Neighbourhood Councils have been formed as part of the Council's decision making processes.

The principles of Neighbourhood Management have been well tested, locally through the work of the Greater Dogsthorpe Partnership, and nationally through a series of funded neighbourhood management programmes in the most deprived communities. Key points to note include the following:

- For the purposes of neighbourhood management, three neighbourhood management areas have been established in Peterborough, each with a designated Neighbourhood Manager
- Within these three areas, seven Neighbourhood Councils have been formed, and these will be the main focus of local engagement, supplemented by a diverse range of other community engagement and planning activity
- Local Neighbourhood Delivery Teams, comprising staff from a range of organisations and sectors, will be organised to support service design and delivery, co-ordinated by the recognised Neighbourhood Manager
- Where issues cannot be resolved locally by Neighbourhood Delivery Teams, and to ensure that regional and national policy and local intelligence is fed down to localities, a Peterborough-wide Joint Delivery Group of senior officers has been formed. They will have the authority to delegate resources, amend service delivery mechanisms and invest resources where appropriate

At the core of the neighbourhood management approach is the intention of providing a holistic and localised approach to tackling neighbourhood issues. This is also the core intention of the SCA. It is anticipated that the neighbourhood management model will provide a response to the majority of issues that face our communities and will be hugely supportive of the role of elected Members. The framework will also provide an appropriate response to the requirements of the Sustainable Communities Act and the requirement to engage through formal partnerships to determine priorities for submission to Government. As such, it is intended that Neighbourhood Councils will, for the purposes of the SCA, be the required 'Citizens Panels' and the vehicle through which future proposals will be formed. However, not only will the model facilitate potential for submitting proposals it will also enable resolution of other issues which fall outside the remit of the SCA.

Once fully implemented, the Neighbourhood Management approach will provide an appropriate structure through which Peterborough City Council can put forward appropriate proposals as and when they emerge through consultation with the Neighbourhood Councils. It is envisaged therefore that in appropriate circumstances proposals could be forthcoming for the 2010 invitation period.

## **5.2 Examples of Submissions Made by Other Local Authorities**

Attached at Appendix 1 is a summary of all submissions made by local authorities by the 31<sup>st</sup> July 2009 deadline. These are currently being considered by Central Government.

## **6. IMPLICATIONS**

The Sustainable Communities Act has the potential to contribute to the sustained regeneration of our communities, and to support our neighbourhood management model. Peterborough is well placed to prepare for and submit proposals for 2010 if the invitation to do so is forthcoming from Government.

## **7. CONSULTATION**

Extensive consultation took place to develop and agree the neighbourhood management model for Peterborough.

## **8. EXPECTED OUTCOMES**

It is anticipated that Members will become more familiar with the concepts of the Sustainable Communities Act, provide challenge to the process developed, and offer suggestions for alternative measures.

## **9. NEXT STEPS**

Following discussions at the Scrutiny Committee, any comments and recommendations will be taken forward as part of the ongoing development of the neighbourhood management model. A full report on Neighbourhood Councils is scheduled to come to a later Scrutiny Committee.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

## **11. APPENDICES**

Appendix 1: Examples of submissions made by other Local Authorities



## **Appendix 1: Examples of submissions made by other Local Authorities**

| <b>Lead authority Name</b>         | <b>Authority Type</b> | <b>One line summary</b>   | <b>Proposal theme</b>                 |
|------------------------------------|-----------------------|---|---------------------------------------|
| Adur District                      | District              | Increased local democratic decision making and accountability, local representation on NHS trusts and quangos.  | Democratic renewal                    |
| Adur District                      | District              | Reform the Housing Revenue Account in particular the ability to retain 100% of rent received from council housing.  | Housing                               |
| Adur District                      | District              | South Downs National Park delegation of Planning Powers to Local Authorities  | Planning                              |
| Ashford Borough Council            | District              | The proposal is for the transfer of some of the development control (planning) powers relating to the determining of planning applications for community building projects (such as school, libraries and youth centres) and residential developments from the County Council to District Local Planning Authorities in two tier areas.   | Planning                              |
| Bath & North East Somerset Council | Unitary               | Voting age to be reduced to 16 years old  | Democratic renewal                    |
| Bexley London Borough Council      | LB                    | That the current volunteer mileage reimbursement system is reviewed so that drivers are reimbursed at a fair rate, administrative barriers are removed, and drivers are incentivised to use more eco-friendly modes of transport.   | Transport                             |
| Birmingham City Council            | Met                   | Promote local renewable energy by: <ul style="list-style-type: none"> <li>• Remove barriers to the local grid. In particular lifting the ceilings on the use of private electricity wires to supply domestic customers, and on electricity exports onto the grid from private wires</li> <li>• Introducing/extending financial incentives to promote local renewable energy generation</li> </ul> | Environmental sustainability          |
| Birmingham City Council            | Met                   | Promoting small business by increasing rate relief.   | Finance                               |
| Birmingham City Council            | Met                   | Local Authorities be granted the same flexibility as other Registered Social Landlords (RSL's) to grant Assured and Assured Shorthold tenancies, as well as Secure Tenancies.   | Housing                               |
| Birmingham City Council            | Met                   | Introduce Accelerated Development Zones (ADZs).   | Regeneration and Economic Development |
| Birmingham City Council            | Met                   | Ensure that greater consideration is given to the impact of closure of local public services on service users before a decision is made; decisions are made in negotiations involving all local stakeholders; that stakeholders represent the diversity of the area and all sections of the community served by the service in question.  | Local Services                        |
| Birmingham City Council            | Met                   | Utility companies to provide regular, up to date, weather corrected CO2e data, resultant from domestic and business electricity and gas consumption, on a neighbourhood scale, to local authorities and local strategic partnerships for public use.  | Environmental sustainability          |

| Lead authority Name          | Authority Type | One line summary   | Proposal theme                 |
|------------------------------|----------------|--|--------------------------------|
| Birmingham City Council      | Met            | Increase local food production by: • Revising allotment legislation to encourage and facilitate Local Authorities to provide more allotments, community gardens, community orchards or market gardens, and; • Introducing automatic Statutory Allotment Status for appropriate sites after an agreed period• The latter should apply to local authority or privately owned sites and should compel the landowner to develop the land for allotment use | Environmental sustainability   |
| Birmingham City Council      | Met            | Local authorities to be given the discretionary power to regulate vehicles that park on and damage footways and grass verges where appropriate and proportionate to the problem.   | Safer and stronger Communities |
| Borough of Poole             | Unitary        | For greater flexibility to be given to local authorities on spending of ring fenced grants   | Finance                        |
| Borough of Poole             | Unitary        | For Planning Inspectors appointed to determine appeals to have and connection with and knowledge of the local area.  | Planning                       |
| Borough of Poole             | Unitary        | Delegation of greater powers to Local Authorities to control and direct the nature of Local Public Transport.  | Transport                      |
| Borough of Poole             | Unitary        | To seek greater influence for the Local Authority in the setting of the Regional Spatial Strategy and local determination of housing targets, including the number of affordable homes per development.  | Housing                        |
| Borough of Poole             | Unitary        | To consider the possibility of legislation to build in a Right of Appeal by residents against grant of planning consent by a Local Authority or developer (limited to significant applications.)   | Planning                       |
| Borough of Poole             | Unitary        | The ability to retain and influence the setting of the National non-domestic Rate collected by the Authority.  | Finance                        |
| Brighton & Hove City Council | Unitary        | That power be devolved to local authorities to set vehicle speed limits on public roads at any maximum below existing regulations (20mph), according to local needs, in order to encourage safer and more people friendly streets where appropriate.   | Transport                      |
| Brighton & Hove City Council | Unitary        | To allow allotment holders to sell their surplus product to local shops.   | Environmental sustainability   |
| Brighton & Hove City Council | Unitary        | That national government introduce a business rates local protection scheme which gives councils the authority to offer discretionary business rate relief to encourage and sustain small and medium local businesses.   | Finance                        |
| Brighton & Hove City Council | Unitary        | National Government remove pooling regulations for RTB capital receipts and release future and accumulated capital receipts from the sale of council housing to the control of Local Authorities to be administered as they see fit, but especially to build new stock and renovate existing stock.  | Finance                        |
| Brighton & Hove City Council | Unitary        | That national planning policy, specifically Planning Policy Statement 1, is changed to explicitly support localised food systems, thereby encouraging the provision of food infrastructure including urban and peri-urban abattoirs, bakeries, dairies and food hubs.  | Planning                       |

| Lead authority Name               | Authority Type | One line summary  | Proposal theme                        |
|-----------------------------------|----------------|---|---------------------------------------|
| Brighton & Hove City Council      | Unitary        | To change legislation that prohibits local authorities from borrowing against their social housing rental income.   | Housing                               |
| Brighton & Hove City Council      | Unitary        | To place a legal responsibility on supermarkets to reduce the amount of non-recyclable materials used in packaging and to provide recycling facilities for materials that are not recycled in the local household recycling collection.           | Environmental sustainability          |
| Brighton & Hove City Council      | Unitary        | To increase financial incentives and assistance to local homeowners, including landlords, to install micro-renewable energy sources in their properties.  | Environmental sustainability          |
| Brighton & Hove City Council      | Unitary        | That food growing be introduced as part of the national curriculum either on or off school sites.   | Children and young people             |
| Bristol City Council              | Unitary        | Government to extend Business Rate Relief to provide the same relief to urban Post Offices as rural.  | Finance                               |
| Bristol City Council              | Unitary        | Reduce commercial and industrial waste.   | Environmental sustainability          |
| Bristol City Council              | Unitary        | Establish statutory biodiversity/eco footprint data in planning applications.   | Environmental sustainability          |
| Bristol City Council              | Unitary        | Reduce VAT on Property Refurbishment and Brownfield Site development to zero%.  | Housing                               |
| Bristol City Council              | Unitary        | Encourage car clubs through exemption from congestion charges and free road fund licences.  | Transport                             |
| Bristol City Council              | Unitary        | Place a tax on the purchase of plastic bags by retailers.   | Environmental sustainability          |
| Bristol City Council              | Unitary        | Amend the Local Government and Housing Act to support the employment of young people and people with learning difficulties, specifically within local authorities   | Worklessness, unemployment and skills |
| Bristol City Council              | Unitary        | Supporting independent shops in local town centres.   | Planning                              |
| Burnley Borough Council           | District       | Selective landlord licensing and changes to the CPO regime.   | Housing                               |
| Bury Metropolitan Borough Council | Met            | Add "protecting and improving public health" to the 4 existing objectives of the Licensing Act 2003   | Health                                |
| Cambridge City Council            | District       | The government should give joint powers over all aspects of Transport Policy and Planning within Cambridge to Cambridgeshire County and Cambridge City Councils. These powers to include regulation of all public bus transport within Cambridge. | Transport                             |
| Cambridge City Council            | District       | The government should introduce legislation to significantly reduce the amount of packaging on all retail goods (food and non-food) and require all remaining packaging to be biodegradable.  | Environmental sustainability          |

| Lead authority Name            | Authority Type | One line summary  | Proposal theme               |
|--------------------------------|----------------|---|------------------------------|
| Cambridge City Council         | District       | The government should change current arrangements to allow Cambridge City Council to keep ALL revenue collected from Council Housing rents and ALL receipts from Right to Buy sales of Council Homes.   | Housing                      |
| Cambridge City Council         | District       | The City Council urges government to act quickly to:<br>a) Make it much easier to introduce renewable energy schemes. b) Legislate to require high energy efficiency standards for ALL new buildings before 2016.   | Environmental sustainability |
| Central Bedfordshire Council   | Unitary        | The introduction of a 5 year discretionary rate relief for small businesses in the area operating the development and production of low carbon technologies related to this sector.   | Finance                      |
| Cheshire West and Chester      | Unitary        | Amend the Licensing Act 2003 to include ward councillors in the definition of 'interested party'. This would enable local ward councillors to make representations to the Licensing committee as of right.  | Regulatory services          |
| Chorley Borough Council        | District       | An amendment to be made to Planning Policy Statement 3: Housing (PPS3) to exclude gardens from the definition of brownfield land  | Planning                     |
| Chorley Borough Council        | District       | Improving the relationships between local authorities and Primary Care Trusts and strengthening the democratic accountability of PCTs to their communities.   | Democratic renewal           |
| Chorley Borough Council        | District       | Give Councils the power to retain a proportion of the revenue from business rates (Non Domestic rates, NNDR) to be spent on local priorities or to have the power to raise revenue through this mechanism by giving powers back to local authorities to set a local levy. | Finance                      |
| City of York Council           | Unitary        | Bring commercial waste into councils' targets for increasing recycling  | Environmental sustainability |
| City of York Council           | Unitary        | Accelerate actions regarding the creation of low carbon communities;  | Environmental sustainability |
| City of York Council           | Unitary        | Re-regulation of bus services   | Transport                    |
| City of York Council           | Unitary        | That City of York council should be able to keep all of its council housing rental income and not be subject to the HRA subsidy Regime.   | Housing                      |
| City of York Council           | Unitary        | That "Business Rates are retained locally for spending on sustainability (including economic) by council"   | Finance                      |
| City of York Council           | Unitary        | This proposal requests that all landfill tax and LATS penalties (where appropriate) are returned to local authorities for investment in further recycling, reduction, reuse and repair measures.  | Environmental sustainability |
| City of York Council           | Unitary        | This proposal requests consideration for a change in legislation, so that producers of packaging, such as supermarkets, have an obligation to take it back at their stores locally for reuse or recycling.  | Environmental sustainability |
| Croydon London Borough Council | LB             | Establish Local Appeals Boards to determine planning appeals on minor applications.   | Planning                     |

| Lead authority Name                    | Authority Type | One line summary   | Proposal theme                        |
|--|----------------|--|---------------------------------------|
| Darlington Borough Council             | Unitary        | To request a new legal power to enable licensing committees to take account of representations about local views on "sufficiency" in relation to the provision of premises from which alcohol can be bought  | Health                                |
| Darlington Borough Council             | Unitary        | Facilitating access to welfare benefits for those in low paid work and/or those who are volunteering.  | Worklessness, unemployment and skills |
| Darlington Borough Council             | Unitary        | A revised Working Neighbourhood Fund (WNF) to better target local deprivation  | Regeneration and Economic Development |
| Darlington Borough Council             | Unitary        | For Government to take the necessary steps to enable community pubs to trade on a level playing field by prohibiting irresponsible promotion of alcohol as a loss-leader (part one). That government take the necessary steps to prohibit restrictive covenants that prevent any future use of a property as a 'local service' as defined by the Sustainable Communities Act (part two).     | Health                                |
| Doncaster Metropolitan Borough Council | Met            | Making local Post Offices more sustainable   | Local Services                        |
| Doncaster Metropolitan Borough Council | Met            | Empowering parish councils in the planning process   | Planning                              |
| Doncaster Metropolitan Borough Council | Met            | Enable local authorities to encourage local businesses to promote sustainability through the business rates reliefs system   | Finance                               |
| Doncaster Metropolitan Borough Council | Met            | Universal concessionary pass for young people is implemented across the country.   | Transport                             |
| Doncaster Metropolitan Borough Council | Met            | The installation of renewable energy/lighting/heating sources by households and The provision of renewable energy lighting schemes at amenities such as multi-use games areas<br>Recycling of plastics and packaging to be enhanced, working with supermarkets<br>Carbon Monoxide Detectors  | Environmental sustainability          |
| Dorset County Council                  | County         | For the government to enact legislation to deal with the issue of vehicles using inappropriate roads as a result of satellite navigation devices.  | Transport                             |
| Dorset County Council                  | County         | That the Secretary of State for Transport amends the powers of the Highway Agency as follows:<br><br>'That where roads under their jurisdiction have a high or significant local strategic importance, the powers of that Agency, which impinge directly on the structural or functional planning of a local community, should be commuted from 'Mandatory' to 'Advisory with consultation.' | Transport                             |
| East Devon District Council            | District       | Providing more affordable housing in East Devon for local people   | Housing                               |

| Lead authority Name              | Authority Type | One line summary  | Proposal theme                        |
|----------------------------------|----------------|---|---------------------------------------|
| East Lindsey District Council    | District       | A change to the legislation that would require a larger percentage of the electorate to call for a meeting, demand a Parish Poll on a question or the appointment to an Office, and a larger number of those present at the meeting, with a de minimis included.  | Democratic renewal                    |
| East Lindsey District Council    | District       | To allow the District Council to retain a proportion of Non Domestic Rates (NDR) received from caravan parks for reinvestment into local community renewal projects.  | Finance                               |
| East Lindsey District Council    | District       | The Government should remove the mandatory element to maintain closed churchyards, retaining a power for councils to support the activity, so it became a matter of local choice through the democratic process.  | Local Services                        |
| East Riding of Yorkshire Council | Unitary        | For the Government to increase expenditure on major transport schemes to finance the reopening of the York to Beverley railway.   | Transport                             |
| East Riding of Yorkshire Council | Unitary        | The removal of an age restriction to Disability Living Allowance (DLA)  | Adult social care                     |
| Essex County Council             | County         | Change the definition of 'NEETs' to recognise participation in ECC youth initiatives and formal volunteering programmes as valid alternatives to education, training and employment.  | Children and young people             |
| Essex County Council             | County         | That ECC be empowered to define and enforce a set of local performance standards for government agencies and non-departmental public bodies that operate within Essex.  | Democratic renewal                    |
| Essex County Council             | County         | Develop joint arrangements for commissioning non-emergency patient transport services (PTS). To this end, it is proposed that the Secretary of State:<br><br>a. transfer responsibility for PTS commissioning such that Essex PCTs and Essex County Council become jointly responsible for commissioning these services; and in doing so,<br><br>b. place a duty on Essex PCTs to work with the County Council to design, develop and implement joint-commissioning arrangements. | Health                                |
| Essex County Council             | County         | That Local Authorities be empowered to use the existing infrastructure provided by the Electoral Commission to run locally focused referendums, including alongside existing votes such as parliamentary, European and local elections.   | Democratic renewal                    |
| Essex County Council             | County         | The duty to set the eligibility criteria and amounts payable for all working age benefits for all claimants in Essex be devolved from central government to ECC.  | Worklessness, unemployment and skills |
| Essex County Council             | County         | That ECC be allowed to retain money that it would otherwise have paid to the exchequer in landfill tax. All retained money will be committed to fund projects and programmes to improve local environmental sustainability.   | Environmental sustainability          |

| Lead authority Name                           | Authority Type | One line summary   | Proposal theme                        |
|---|----------------|--|---------------------------------------|
| Exeter City Council                           | District       | For Government to give Exeter City Council the power to retain revenue from locally imposed non-domestic rates on store car parking spaces, with the power for the Council to allow discounts to stores that source at least 30% of goods from within 30 miles of Exeter (and which are not first transported to a distribution centre more than 30 miles away). | Finance                               |
| Exeter City Council                           | District       | Ensure that all buses in rural areas are capable of carrying at least two bikes on externally secured bike carriers.   | Transport                             |
| Hackney London Borough Council                | LB             | Introduce wider powers for councils to be able to reflect residents' views and influence the shape of local high streets where the concentration of particular kinds of businesses can mean that the needs of local people are not met and local communities cease to be sustainable   | Planning                              |
| Hammersmith and Fulham London Borough Council | LB             | Councils be given the statutory duty to improve neighbourhoods where there are concentrations of deprivation and be set free to manage regeneration resources and their housing assets in a more sensible way based on what is right for the local area.   | Regeneration and Economic Development |
| Hampshire County Council                      | County         | Devolve the responsibility for Regional Strategy preparation from the regional level to county level, enabling closer links between planning and delivery of services such as transport, education and health, and enhancing local democratic accountability   | Planning                              |
| Harrow London Borough Council                 | LB             | Amend the Planning Act to give a duty to local planning authorities to recognise the value of gardens and urban green spaces in the life of the community, and for the environmental and social sustainability of an area.   | Planning                              |
| Hastings Borough Council                      | District       | The Government is requested to enact legislation to enable the transfer of Highway Authority powers to those District Councils who are willing and able to take on sole responsibility for on street parking.  | Transport                             |
| Herefordshire Council                         | Unitary        | It is proposed that high-speed broadband is provided throughout the county.  | Local Services                        |
| Herefordshire Council                         | Unitary        | Local lettings policy for existing housing stock.  | Housing                               |
| Herefordshire Council                         | Unitary        | Twin-tracking the line between Hereford and Ledbury  | Transport                             |
| Herefordshire Council                         | Unitary        | Work experience on farms as part of the national curriculum.   | Children and young people             |
| Herefordshire Council                         | Unitary        | Designating the Herefordshire Black Mountains as an area of outstanding national beauty.   | Environmental sustainability          |
| Herefordshire Council                         | Unitary        | Re-opening the Herefordshire to Gloucestershire canal.   | Transport                             |
| Herefordshire Council                         | Unitary        | The Highways Agency should be required to take into account and act upon local needs.  | Transport                             |

| <b>Lead authority Name</b>       | <b>Authority Type</b> | <b>One line summary</b>  | <b>Proposal theme</b>                 |
|----------------------------------|-----------------------|--|---------------------------------------|
| Herefordshire Council            | Unitary               | Establish/Re-establish train stations on existing lines in the County  | Transport                             |
| Herefordshire Council            | Unitary               | Establish Post Banks in local Post Offices.  | Local Services                        |
| Herefordshire Council            | Unitary               | Considering the impact and engaging with the local community when moving or closing public services.   | Local Services                        |
| Herefordshire Council            | Unitary               | Reduced VAT on building conversions  | Housing                               |
| Herefordshire Council            | Unitary               | Extension of the commuter train network.   | Transport                             |
| Herefordshire Council            | Unitary               | Creating a public transport governing body.  | Transport                             |
| Herefordshire Council            | Unitary               | All settlements should have the right to access a public transport service.  | Transport                             |
| High Peak Borough Council        | District              | Free Transport for school age children; switching of traffic lights to flashing amber between 12 midnight and 5am in order to reduce carbon emissions and to encourage drivers to take more responsibility for safe road use | Transport                             |
| Islington London Borough Council | LB                    | Amend legislation which restricts the freedom of the council to require its contractors to pay the London Living Wage.   | Worklessness, unemployment and skills |
| Islington London Borough Council | LB                    | For the local authority to take over the licensing and enforcement of footways along red routes.   | Transport                             |
| Islington London Borough Council | LB                    | Increase the amount of waste that businesses recycle   | Environmental sustainability          |
| Islington London Borough Council | LB                    | Give the council the power to decide if an area is saturated with gambling and/or off license premises so that it can then restrict new licences being granted (or existing licences being extended).                        | Planning                              |
| Islington London Borough Council | LB                    | To give local authorities more control over developments by railway operators to ensure biodiversity is protected and enhanced in these key sites.   | Planning                              |
| Islington London Borough Council | LB                    | Freedoms for local authorities to discourage empty homes.  | Housing                               |
| Islington London Borough Council | LB                    | Using empty business premises for community use, and powers to require all business premises to be kept in a good and presentable condition.   | Regeneration and Economic Development |
| Islington London Borough Council | LB                    | For local authorities to keep and spend business rates collected in their area to spend on local services and priorities.  | Finance                               |



| Lead authority Name                        | Authority Type | One line summary   | Proposal theme                        |
|--|----------------|--|---------------------------------------|
| Islington London Borough Council           | LB             | To transfer functions from the London Mayor to borough level to give each borough the final say on tall buildings.   | Planning                              |
| Islington London Borough Council           | LB             | To protect and promote neighbourhood shopping centres.   | Planning                              |
| Islington London Borough Council           | LB             | Extend the notice period for temporary event notices.  | Regulatory services                   |
| Islington London Borough Council           | LB             | Require leaseholders to keep and provide evidence that gas safety checks have been carried out in their properties.  | Housing                               |
| Kent County Council                        | County         | Change in Government policy to allow recourse to government funding in the provision of Motorway Service Areas.  | Transport                             |
| Kent County Council                        | County         | The transfer of functions of the Skills Funding Agency and Young Peoples Learning Agency in regard to the county of Kent be devolved to KCC.   | Children and young people             |
| Kettering Borough Council                  | District       | The government to issue guidelines to courts not to issue charging orders unless there are exceptional circumstances; that is that the court is persuaded that there was an intent to defraud on the part of the debtor. | Safer and stronger Communities        |
| Kettering Borough Council                  | District       | To change the statutory guidance to allow local authorities to employ single teams of warden capable of dealing with all civil enforcement issues.   | Safer and stronger Communities        |
| Kettering Borough Council                  | District       | Give licensing authorities, in conjunction with the police, or the local CDRP, powers to prevent supermarkets selling alcohol below a certain price floor.   | Regulatory services                   |
| Kingston upon Thames Royal Borough Council | LB             | Introduction of additional licensing conditions for puppy vendors which will enable Local Authorities to enforce a ban on dogs imported from puppy farms and which will improve the welfare standards in pet shops.      | Safer and stronger Communities        |
| Kingston upon Thames Royal Borough Council | LB             | We are proposing that Kingston should be able to keep a proportion of the business rates collected which would be ring-fenced for investment in programmes that contributed to local economic and social sustainability. | Finance                               |
| Kingston upon Thames Royal Borough Council | LB             | Overturning the Greenwich Judgment   | Children and young people             |
| Lambeth London Borough Council             | LB             | Variable National Non Domestic Rates for those businesses that deliver social benefits   | Finance                               |
| Lambeth London Borough Council             | LB             | New powers to use empty commercial properties for 3rd sector/social enterprises.   | Regeneration and Economic Development |
| Lambeth London Borough Council             | LB             | Stopping Land Banking  | Planning                              |
| Leeds City Council                         | Met            | Amend schedule 7 of the traffic management act 2004 to extend the powers of civil enforcement officers to issue penalty charge notices for obstructive parking.  | Transport                             |

| Lead authority Name             | Authority Type | One line summary   | Proposal theme                        |
|---------------------------------|----------------|--|---------------------------------------|
| Lewes District Council          | District       | Central Government to set up legislation to require The Highways Agency and the Highway Authority to link the footpaths and cycle ways in the Local Authority area.  | Transport                             |
| Lewes District Council          | District       | Devolve from Central Government to the Local Authority all the funds held for the purpose of enterprise support.   | Worklessness, unemployment and skills |
| Lewes District Council          | District       | The Waste Collection Authority to have the power to levy a charge to cover the cost of disposal of excess waste and to decide how the waste is disposed of in an environmentally friendly way.   | Environmental sustainability          |
| Lewes District Council          | District       | "A review of local government at parish level, review of areas that do not have a parish council, to look at the governance of those areas and the process of creating parish councils in those areas. Particular attention being given to the relevance of the Parish Meeting to the sustainable community of the 21st century, where all citizens should have a basic level of statutory local representation which is fair inclusive and fit for purpose. The process of community governance review to require local discussion and a secret ballot in order to encourage full community participation." | Democratic renewal                    |
| Lewes District Council          | District       | That The Secretary of State develops a strategy to enable Councils to promote local energy schemes and in particular review the requirements regarding private wire systems  | Environmental sustainability          |
| Lewes District Council          | District       | LAs should be able to set increased council tax rates for properties kept solely as second homes or used as holiday lets.  | Finance                               |
| Lewes District Council          | District       | That the Secretary of State takes the power (or gives local authorities the power) to levy non domestic rates on all those car parking spaces - with a power for the council to allow discounts (perhaps up to 100%) if the supermarket or other store, sources a stated percentage of goods for sale locally.   | Regeneration and Economic Development |
| Lewes District Council          | District       | The National Curriculum should include education about government structures and local democracy, designed to encourage participation in local issues and a feeling of inclusivity in Secondary Schools. Support for education to be as practical and participatory as possible e.g. to elect a young mayor within the citizenship modules.  | Democratic renewal                    |
| Lewisham London Borough Council | LB             | Gambling and Bookmakers.   | Regulatory services                   |
| Lewisham London Borough Council | LB             | Significantly increase the fund for grants for people to install micro-renewables such as solar panels and small wind turbines for their homes (known as the Low Carbon Building Programme).   | Environmental sustainability          |
| Liverpool City Council          | Met            | Local Authorities are given power to force utility companies to reinstate works to original state and that any utilities works that are disruptive to the local highway network should be agreed and co-ordinated with the City Council.   | Local Services                        |
| Liverpool City Council          | Met            | Allow local authorities to retain business rates for local spending.   | Finance                               |

| <b>Lead authority Name</b>           | <b>Authority Type</b> | <b>One line summary</b>   | <b>Proposal theme</b>        |
|--------------------------------------|-----------------------|---|------------------------------|
| Liverpool City Council               | Met                   | That the decent homes criteria to provide for housing standards is changed to allow local authorities to determine minimum standards for energy conservation, the amount of renewable energy and flood protection.  | Environmental sustainability |
| Liverpool City Council               | Met                   | Make it possible for communities to have mandatory lease rights on disused land, and unoccupied buildings from private owners   | Planning                     |
| Liverpool City Council               | Met                   | That legislation is introduced to allow local authorities to impose tighter restrictions and minimum requirements on private landlords including 2 storey multi occupied houses.  | Housing                      |
| Liverpool City Council               | Met                   | Amend licensing legislation to prevent alcohol licences being granted at any premises which sell petrol.  | Regulatory services          |
| Liverpool City Council               | Met                   | That post offices can not be closed until the local co-operative development office has been given the time and training budget to see if an increase in capacity could result in local people taking over the management of the premises.  | Local Services               |
| Liverpool City Council               | Met                   | Change legislation to allow proximity i.e. numbers in an area, using the pharmacy principle, and the effect on public health to be considered as grounds for objection and refusal in respect of planning and licensing applications.   | Planning                     |
| Maldon District Council              | District              | The government gives Local Authorities the power to require planning permission to be sought for the change of use from premises which fall within the same use class, such as a change from a post office to a newsagents or village store, or demolition (as currently only required for listed buildings and buildings in conservation areas) of any or all premises that are classified as a local service. | Planning                     |
| Mid Devon District Council           | District              | Give local Post Offices a much wider role in their community, in particular with regard to the provision of government services and banking services.   | Local Services               |
| Mid Sussex District Council          | District              | Provision of broadband services should be made the subject of a legal minimum requirement, in the same way that access to other infrastructure services is, e.g. water.   | Local Services               |
| Newcastle under Lyme Borough Council | District              | That Government should promote the decentralisation of services in order to reduce long-distance traffic.   | Environmental sustainability |
| Newcastle under Lyme Borough Council | District              | That Government should incentivise the generation of power within local communities' for local consumption.   | Environmental sustainability |
| Newcastle under Lyme Borough Council | District              | That home composting should qualify for recycling credits to be paid to Councils which would subsidise the provision of home composting equipment.  | Environmental sustainability |
| Newcastle under Lyme Borough Council | District              | That Government should direct farming policy to prioritise the growing of organic and a greater variety of foods for local consumption.   | Environmental sustainability |
| Newcastle under Lyme Borough Council | District              | That Government should clarify and simplify the law relating to the use of pavements by vehicular traffic such that pavement be reserved exclusively for pedestrian use.  | Transport                    |

| Lead authority Name                  | Authority Type | One line summary   | Proposal theme                        |
|--------------------------------------|----------------|--|---------------------------------------|
| Newcastle under Lyme Borough Council | District       | That highways should be managed by the most local authority available in order to make highway maintenance most appropriate and responsive to local need.  | Transport                             |
| Newcastle upon Tyne City Council     | Met            | The City Council requests that legislation is introduced which would make it unlawful to park on the footway where any part of a vehicle is within 1100mm of the edge of the footway within the local authority area   | Transport                             |
| Newcastle upon Tyne City Council     | Met            | The City Council requests the creation of statutory powers to prohibit large pub and retail companies that own drinking establishments from imposing restrictive covenants when they sell their property assets.   | Local Services                        |
| Norfolk County Council               | County         | More effective flood warning systems.  | Environmental sustainability          |
| North Dorset District Council        | District       | a. Remove capping limit for rural LAs, or apply or reinstate an independently assessed baseline de minimus.<br><br>b. Apply a rural weighting to allow for difficulty in access due to sparsity, remoteness, to provide for hard to reach groups, equality and diversity issues.<br><br>c. Allow rural district authorities to make use of any reduced precept from the overall rise in council tax. | Finance                               |
| North Dorset District Council        | District       | Changes the basis for calculation of the Local Authority Business Growth Incentive.  | Finance                               |
| North Somerset Council               | Unitary        | Revision of Planning Laws to achieve less commuter travel.   | Planning                              |
| North Somerset Council               | Unitary        | That the Secretary of State transfers responsibility for the support of pubs and shops in all rural parishes in the county to the local authority.   | Regeneration and Economic Development |
| North Somerset Council               | Unitary        | To modify regulations in the Local Transport Act 2008 and the Concessionary Bus Travel (permits) (England) Regulations 2008  | Transport                             |
| North Yorkshire County Council       | County         | That the government introduces a range of measures to promote energy efficiency.   | Environmental sustainability          |
| North Yorkshire County Council       | County         | Improve labelling of food to promote local produce.  | Environmental sustainability          |
| North Yorkshire County Council       | County         | Change the State Aid rules to allow Nynet directly to local businesses and residents   | Regeneration and Economic Development |
| Norwich City Council                 | District       | Introduce, a 'Power of Care' element to the existing lasting power of attorney.  | Adult social care                     |

| Lead authority Name                | Authority Type | One line summary  | Proposal theme                        |
|------------------------------------|----------------|---|---------------------------------------|
| Nottingham City Council            | Unitary        | To improve the provision of environmental services and tackle crime and anti-social behaviour (ASB) in Nottingham - new powers to address: <ul style="list-style-type: none"> <li>- noise nuisance</li> <li>- behaviour of repeat offenders</li> <li>- alcohol/licensing</li> <li>- domestic violence</li> <li>- community safety designated zones</li> </ul> | Safer and stronger Communities        |
| Nottingham City Council            | Unitary        | Controlling the number of HMOs in a locality to prevent an unbalanced housing market and introduce levels of control through licensing to prevent HMOs having a negative impact on a neighbourhood.   | Housing                               |
| Nottingham City Council            | Unitary        | That the Government make some changes to legislation to help tackle the following issues: <ul style="list-style-type: none"> <li>- Littering from cars</li> <li>- Fly-posting</li> <li>- Bins left on streets</li> <li>- Properties that are detrimental to the amenity of the neighbourhood</li> </ul>   | Safer and stronger Communities        |
| Oxford City Council                | District       | The City Council is asking for Secretary of State Approval to introduce an Oxford City wide Licensing Scheme.   | Health                                |
| Oxford City Council                | District       | Tackling Flood Risk   | Environmental sustainability          |
| Oxford City Council                | District       | Creating a new Planning Use Class; Promoting and supporting local businesses through a more flexible Business Rate Relief system  | Planning                              |
| Oxford City Council                | District       | Reform to the law of compulsory purchase and that the Government act upon the recommendations within the Law Commission Report 'Towards a compulsory purchase code (2) procedure' (2004)  | Planning                              |
| Oxfordshire County Council         | County         | Proposal for an Oxfordshire Adult Skills Agency   | Worklessness, unemployment and skills |
| Pendle Borough Council             | District       | Introduce a Landlord Licensing scheme   | Housing                               |
| Redbridge London Borough Council   | LB             | A review of the current signs Regulations and General Direction to relax the illumination requirements for some road signs.   | Transport                             |
| Redbridge London Borough Council   | LB             | Introduce a new subsection (possibly A1(a)), to the Use Class Order to identify the number of coffee shops and takeaway food shops currently operating as Use Class A1 establishments.  | Planning                              |
| Redbridge London Borough Council   | LB             | To suspend the requirement for Redbridge Council to publish statutory notices in the London Gazette and, instead, to publish notices on its award winning website, Redbridge-i and Redbridge Life, the Council paper as well as local papers.   | Planning                              |
| Redcar & Cleveland Borough Council | Unitary        | The proposal is to enable the Council's Community Protection Officer Service to carry out civil and criminal act duties in a combined manner without fear of legal challenge.   | Safer and stronger Communities        |

| Lead authority Name                | Authority Type | One line summary   | Proposal theme                        |
|------------------------------------|----------------|--|---------------------------------------|
| Redcar & Cleveland Borough Council | Unitary        | Changes to Section 215 powers under the Town and Country Planning Act could be amended to speed up the process where land, including property, adversely affects the amenity of the area   | Planning                              |
| Richmondshire District Council     | District       | Change to the law to make it a legal obligation for Local Government to provide public toilets   | Local Services                        |
| Rother District Council            | District       | Preserving the public realm and improving the quality of life in rural villages.   | Transport                             |
| Rother District Council            | District       | Transfer New Road Money to Tree and Green Space Provision  | Environmental sustainability          |
| Rother District Council            | District       | Merton Rule.   | Environmental sustainability          |
| Rother District Council            | District       | Protection for allotments.   | Environmental sustainability          |
| Rother District Council            | District       | Duty to maintain and wherever possible enhance the quality of the public realm on public bodies.   | Safer and stronger Communities        |
| Ryedale District Council,          | District       | Regulation of the price of bottled gas/Liquid Petroleum Gas (LPG).   | Environmental sustainability          |
| Ryedale District Council,          | District       | Give Councils the power to remove restrictive covenants put on buildings such as pubs which are closed by national chains to prevent them from re-opening as a public house.   | Regeneration and Economic Development |
| Sheffield City Council             | Met            | That the government introduces statutory legislation giving Sheffield City Council a rebuttable right to enter into temporary leases compulsorily with owners of vacant brownfield land, which they can then sublease to community groups.   | Planning                              |
| Sheffield City Council             | Met            | To allow asylum seekers the right to work in the city once their application for asylum has been received.   | Worklessness, unemployment and skills |
| Sheffield City Council             | Met            | Formal recognition by government that Sheffield City Council, in its role as community leader, is invested with the authority to secure, through statutory partnership working with the national agencies, the necessary step change in performance in adult learning, skills and employment at the local level. | Worklessness, unemployment and skills |
| Sheffield City Council             | Met            | That Sheffield City Council should be given responsibility for maintaining and sustaining the local Post Office network in our local area.   | Local Services                        |
| South Gloucestershire Council      | Unitary        | Increasing the size of the Car Park at the M4/A46 (J18) to provide Park & Share facilities to serve the West of England and beyond.  | Local Services                        |
| South Gloucestershire Council      | Unitary        | Prevention of Flooding in the Village of Aust  | Environmental sustainability          |

| Lead authority Name             | Authority Type | One line summary  | Proposal theme                 |
|---------------------------------|----------------|---|--------------------------------|
| South Gloucestershire Council   | Unitary        | Automatic Rate Relief for Business.   | Finance                        |
| South Gloucestershire Council   | Unitary        | Abolish the Regional Spatial Strategy and move to a decentralised system based around natural communities at local and sub-regional level.  | Planning                       |
| South Gloucestershire Council   | Unitary        | Remove the Gypsy and Traveller DPD Direction  | Planning                       |
| South Gloucestershire Council   | Unitary        | Further revision to the priority list of LAs invited to join the Building Schools for the Future programme.   | Children and young people      |
| South Hams District Council     | District       | That the Government gives a commitment not to enter into any further Post Office closure programmes and to sustain a national network of around 12,000 Post Offices, establishing a Post Bank, and re-introducing lost or curtailed services, bringing the UK inline with most of its EU counterparts | Local Services                 |
| South Hams District Council     | District       | In two tier local government areas, the Government to give Billing Authorities the power to create a separate fund for all the additional revenue raised from council tax on second homes.  | Housing                        |
| South Hams District Council     | District       | This proposal calls for Government and Local Authority housing and planning requirements to be amended to allow private individuals and non-profit groups to build affordable homes for their own use   | Housing                        |
| South Hams District Council     | District       | Government to legislate for Local Authorities to implement a policy that requires Integrated Health Impact Assessments (IHIA) <sup>1</sup> to be undertaken on all new developments and strategic plans.  | Environmental sustainability   |
| South Hams District Council     | District       | That the Government gives Local Authorities the power to apply rate relief to businesses that earn 50% of their turnover from selling local foods and goods and that this be fully funded by Central Government.  | Finance                        |
| South Hams District Council     | District       | Community Asset Transfer  | Local Services                 |
| South Hams District Council     | District       | Volunteer centres and Community and Voluntary Services (CVS) are fully funded to encourage volunteer activities in communities  | Safer and stronger Communities |
| South Hams District Council     | District       | Network of Safe Cycle Routes.   | Transport                      |
| South Hams District Council     | District       | Adapting Green Spaces to Climate Change   | Environmental sustainability   |
| South Hams District Council     | District       | Local Renewable Energy Provision.   | Environmental sustainability   |
| South Hams District Council     | District       | That the Government introduces a new policy and provides financial support or tax incentives to introduce a range of new 'green' initiatives.   | Environmental sustainability   |
| South Kesteven District Council | District       | Our proposal asks the government to allow the council to retain 100% of the rent it collects from its housing stock.  | Housing                        |

| Lead authority Name                         | Authority Type | One line summary  | Proposal theme                        |
|---|----------------|---|---------------------------------------|
| South Lakeland District Council             | District       | Increasing supply of affordable housing by returning 100 per cent of council housing rents to the local authority area which they came from in order to fund new affordable housing.  | Housing                               |
| South Somerset District Council             | District       | Improve home insulation and other energy saving measures in people's homes, with a priority for older people, the 'near poor' and 'hard to treat' housing stock.  | Environmental sustainability          |
| South Somerset District Council             | District       | This proposal asks Government to help public sector organisations to support their local economies by procuring more goods and services from local suppliers.   | Regeneration and Economic Development |
| South Somerset District Council             | District       | Ensure that any new-build housing development provides some of its own energy from renewable resources.   | Environmental sustainability          |
| South Somerset District Council             | District       | To establish a Community Allowance, enabling long-term unemployed people to undertake a small amount of paid work without it affecting their benefits   | Worklessness, unemployment and skills |
| South Tyneside Metropolitan Borough Council | Met            | The proposal seeks to provide more detailed guidance of when a garage could be licensed to sell alcohol under the Licensing Act 2003.   | Regulatory services                   |
| South Tyneside Metropolitan Borough Council | Met            | Changes to the Climate Change Act 2008, Planning Policy Statement: Planning and Climate Change - supplement to PPS, to ensure a prosperous low carbon economy that provides a good quality of life to UK residents.   | Environmental sustainability          |
| South Tyneside Metropolitan Borough Council | Met            | This proposal details changes to Part 4 of the Housing Act 2004 to allow the council to raise money for the renovation from commercial sources, to allow a more affordable rent to be charged where the situation requires it and to make it easier for council's to take action against properties that have been empty for a number of years. | Housing                               |
| South Tyneside Metropolitan Borough Council | Met            | Request for stronger formal and legislative arrangements for Local Councils to influence the delivery of the Highways Agency's national and regional roads programme.   | Transport                             |
| Southampton City Council                    | Unitary        | That Central Government provide Waste Disposal Authorities with an additional landfill tonnage allowance to take into account commercial waste activities.  | Environmental sustainability          |
| Southampton City Council                    | Unitary        | To request an amendment to existing benefit regulations in order to encourage volunteering, flexible working patterns and learning without adversely affecting an individual's benefit entitlement.   | Worklessness, unemployment and skills |
| Southampton City Council                    | Unitary        | To set up a regional Energy Service Company to promote the provision and use of more sustainable energy and heat, including renewables, within Southampton / the Partnership for Urban South Hampshire (PUSH) area.   | Environmental sustainability          |
| Southend-on-Sea Borough Council             | Unitary        | To implement a comprehensive package of neighbourhood support, engagement and training opportunities to improve and sustain life chances of local communities in Southend.  | Environmental sustainability          |
| Southwark Council                           | LB             | To relax the legal requirement for 20mph zones that every street must have self-enforcing calming measures.   | Transport                             |



| Lead authority Name                      | Authority Type | One line summary   | Proposal theme                        |
|--|----------------|--|---------------------------------------|
| Southwark Council                        | LB             | Establish a national Plastic Bag Free day to coincide with the International event.  | Environmental sustainability          |
| Southwark Council                        | LB             | A legal duty for rail operators to work with local authorities and local communities to safeguard and improve the environment around railway land and infrastructure.  | Transport                             |
| Southwark Council                        | LB             | Create a tax regime which encourages sustainable commuting.  | Transport                             |
| Southwark Council                        | LB             | Support public sector leaseholders to pay their major works service charges by incentivising them to make regular payments.  | Housing                               |
| Southwark Council                        | LB             | To allow local authorities to impose civil penalties on freeholders, leaseholders or a tenant as appropriate, for the unlawful use of properties, in order to cover the costs of planning enforcement.   | Housing                               |
| Southwark Council                        | LB             | Introduce a permissive regime that enables local authorities to prioritise permaculture design principles in local planning policy.  | Planning                              |
| Southwark Council                        | LB             | Create a Southwark Safety Camera Partnership to provide a localised approach to road safety.   | Transport                             |
| St Albans City and District Council      | District       | Councils to be allowed to collect and retain 10% of business rates to provide stronger support (locally) for small business set up, training, guidance and infrastructure projects benefiting local businesses   | Finance                               |
| St Albans City and District Council      | District       | Practice based commissioning and scrutiny  | Health                                |
| Staffordshire Moorlands District Council | District       | More regular bus services in Ipstones; Retention of the village post office in Ipstones, including a desire to see more services retained by post offices generally; The re-opening of those village post offices that have already been closed.   | Transport                             |
| Stockton-on-Tees Borough Council         | Unitary        | It is proposed that the Government bestow on Local Authorities stronger powers to help deal in a more effective, efficient and timely way with the problems caused by derelict industrial land and buildings.  | Planning                              |
| Stroud District Council                  | District       | Reform of the Housing Revenue Account Subsidy arrangements   | Housing                               |
| Suffolk Coastal District Council         | County         | Overall responsibility for granting licences should remain with the traffic commissioners, but local planning authorities (LPA) should have a statutory obligation to sanction new operating bases or changes to existing sites. The traffic commissioners would be required to obtain formal planning consent from the LPA before a licence could be granted. | Regulatory services                   |
| Suffolk Coastal District Council         | County         | A percentage of the funding currently distributed through the Regional Development Agencies (RDAs), the Learning & Skills Council (LSC) and Department of Work & Pensions (DWP) be given directly to District Councils in rural areas to fund training for employability and skills development locally.   | Worklessness, unemployment and skills |

| Lead authority Name                   | Authority Type | One line summary  | Proposal theme               |
|---------------------------------------|----------------|---|------------------------------|
| Sutton London Borough Council         | LB             | Pilot a new approach to planning, where applications that the authority refuses can be taken to a local panel if either applicant or objectors express dissatisfaction with the decision  | Planning                     |
| Teignbridge District Council          | District       | That the Government cease any future Post Office closure programmes and review the impact on communities where closures have already taken place.   | Local Services               |
| Teignbridge District Council          | District       | Government to review restrictions on conservation of buildings to allow the use of more energy efficient materials.   | Environmental sustainability |
| Teignbridge District Council          | District       | Government to acknowledge the role of Community Land Bank Trusts (CLTs) and ensure involvement at local level on future housing developments.   | Housing                      |
| Torrige District Council              | District       | Provision of enhanced public transport in rural areas.  | Transport                    |
| Torrige District Council              | District       | To allow derelict private buildings, which have not previously been used as residential accommodation (space above shops, meeting rooms, offices, chapels, etc), to be compulsorily purchased by the local authority and converted/renovated for housing.   | Housing                      |
| Torrige District Council              | District       | That second home owners should pay 100% of the council tax and that all income raised remains locally.  | Housing                      |
| Torrige District Council              | District       | Assist local communities in making their village halls self sustaining.   | Regulatory services          |
| Torrige District Council              | District       | Fundamental change to Planning Policy Statements 7 and 3.   | Planning                     |
| Torrige District Council              | District       | Financial penalties on retrospective planning applications.   | Planning                     |
| Trafford Metropolitan Borough Council | Met            | That the government give Local Authorities stronger powers to initiate action more quickly and place a requirement on owners to provide realistic proposals for change within a reasonable timeframe, or to allow the Council to step in and serve notice on the owner to sell the property/site without undue delay and without the Council incurring any costs. | Planning                     |
| Waltham Forest London Borough Council | LB             | Adapt legislation to make it easier to take control of abandoned patches of land.   | Planning                     |
| Waltham Forest London Borough Council | LB             | Encourage the Government to reduce the time it takes to deal with appeals against the service of enforcement notices within the Planning Enforcement system.  | Planning                     |
| Waltham Forest London Borough Council | LB             | Waltham Forest proposes a power to have a 'local voting age or local age of representation' so that young people could vote and/or stand for their local elections.   | Democratic renewal           |
| Waltham Forest London Borough Council | LB             | Allow discounts on business rates to be set by local criteria.  | Finance                      |

| Lead authority Name                   | Authority Type | One line summary   | Proposal theme                        |
|---------------------------------------|----------------|--|---------------------------------------|
| Waltham Forest London Borough Council | LB             | Alter the powers available to councils to deal with fly tipping, waste and graffiti on privately owned land and buildings to allow the Council to take immediate action where necessary, or reduce the time before an intervention can be made, where we deem there to be a risk to health, safety or the environment.   | Environmental sustainability          |
| Warrington Borough Council            | Unitary        | Supporting people beyond work placements, into full time, paid employment and fundamentally creating these opportunities.  | Worklessness, unemployment and skills |
| Warrington Borough Council            | Unitary        | Our proposal would require amendment to the current business rate relief scheme to include an inspection managed award of business rate relief.  | Finance                               |
| Warwick District Council              | District       | For councils to keep all the rental income on council properties   | Housing                               |
| Warwick District Council              | District       | That the Government return 1% of the landfill tax revenue raised locally (within the district) to be used solely by Local Authorities/Voluntary Sector to help increase recycling rates.   | Environmental sustainability          |
| Warwick District Council              | District       | Local retention of business rates  | Finance                               |
| West Devon Borough Council            | District       | The need to sustain the levels of social and economic capital gained through previous central government Community Development initiatives such as the Market and Coastal Towns Initiative, Parish Planning and previous government funded regeneration programmes   | Planning                              |
| West Devon Borough Council            | District       | Increase the usage of the Dartmoor Railway   | Transport                             |
| West Devon Borough Council            | District       | That the Government gives a commitment not to enter into any further Post Office closure programmes and to sustain a national network of around 12,000 Post Offices, establishing a Post Bank, and re-introducing lost or curtailed services, bringing the UK inline with most of its EU counterparts, who run successful, profitable post office networks offering a wide range of personal and business accounts in addition to mail, government and other services. | Local Services                        |
| West Devon Borough Council            | District       | That the Government should provide a financial incentive for landowners to sell land for community purposes without financial loss; particularly small parcels of land for affordable housing.   | Planning                              |
| West Dorset Borough Council           | District       | Extension of the concept of Rural Exception Sites to settlements of over 3000 to include market towns.   | Planning                              |
| West Dorset Borough Council           | District       | Developers should be mandated to attain the highest practical Code for Sustainable Homes levels (or equivalent BREEAM rating) in all new developments.   | Environmental sustainability          |
| West Dorset Borough Council           | District       | Extension of the rural repurchase fund.  | Housing                               |
| West Lancashire District Council      | District       | To allow local authorities to participate in more than one LAA/MAA.  | New Performance Framework             |

| Lead authority Name               | Authority Type | One line summary   | Proposal theme                        |
|-----------------------------------|----------------|--|---------------------------------------|
| West Lancashire District Council  | District       | Provide funding to improve train and bus services to and from Skelmersdale.  | Transport                             |
| West Lancashire District Council  | District       | To re-direct funding for training contracts to local authorities, to ensure locality-specific training needs can be addressed and enable the establishment of practical learning/training & social enterprise business hubs.   | Worklessness, unemployment and skills |
| West Lancashire District Council  | District       | Local authorities to keep a greater proportion of Right to Buy receipts to enable house building & estate remodelling  | Housing                               |
| West Lancashire District Council  | District       | The government to support regeneration in New Towns.   | Regeneration and Economic Development |
| West Lancashire District Council  | District       | Lobbying for changes to the Treaty of Rome to encourage local economic stimulus.   | Regeneration and Economic Development |
| West Lancashire District Council  | District       | Changes to the funding formula for local authorities to facilitate public realm maintenance in New Town Areas.   | Finance                               |
| West Lancashire District Council  | District       | To extend the funding that local authorities receive for the collection of recyclables to all categories of non-business premises.   | Environmental sustainability          |
| West Oxfordshire District Council | District       | Government revises its criteria for the award of Flood Defence Grant in Aid (FDGIA), which is administered by the Environment Agency on behalf of DEFRA. Central Government make funding of local flood relief schemes direct to local authorities, who can then work with partners and local communities to implement schemes that meet residents / business needs. | Environmental sustainability          |
| Westminster City Council          | LB             | Revise the method for calculating an area's population.  | Finance                               |
| Westminster City Council          | LB             | For a proportion of the business rates collected in the city to be ring fenced so that the City Council can invest in its City Recovery programme and economic development related activities.   | Finance                               |
| Westminster City Council          | LB             | Government alters its targets relating to temporary accommodation so that levels of overcrowding can be reduced.   | Housing                               |
| Wiltshire Council                 | Unitary        | Voluntary organisations should not pay business rates for rubbish collection but rather be treated as domestic customers.  | Environmental sustainability          |
| Wiltshire Council                 | Unitary        | Access to education should be widened to cover as many people's needs as possible.   | Worklessness, unemployment and skills |
| Wiltshire Council                 | Unitary        | Amending Stamp duty land tax to rejuvenate the housing market.   | Housing                               |
| Wiltshire Council                 | Unitary        | Adaptations should be made to new affordable housing at design stage to meet mobility targets  | Adult social care                     |

| Lead authority Name                | Authority Type | One line summary   | Proposal theme                        |
|------------------------------------|----------------|--|---------------------------------------|
| Wiltshire Council                  | Unitary        | Stamp Duty Land Tax from house sales should be paid to the local authority to encourage the building of more affordable homes.   | Housing                               |
| Wiltshire Council                  | Unitary        | New houses to be equipped with rain water harvesting and solar power units to minimise their impact on the environment.  | Environmental sustainability          |
| Wiltshire Council                  | Unitary        | Lowered curbs for wheelchair users should be painted yellow to ensure car drivers are made aware not to park in front of them  | Transport                             |
| Wiltshire Council                  | Unitary        | Inject Vehicle Excise Duty paid by Wiltshire residents back into the local area  | Transport                             |
| Wiltshire Council                  | Unitary        | Changes to national speed limit signage.   | Transport                             |
| Wiltshire Council                  | Unitary        | Strict speed limits in town centres and villages of 20mph.   | Transport                             |
| Wiltshire Council                  | Unitary        | All MOT tests to include the statutory recording of mileage  | Transport                             |
| Wiltshire Council                  | Unitary        | Government to set a requirement for a strategic policy for Climate Change to be developed and owned by local authorities   | Environmental sustainability          |
| Wiltshire Council                  | Unitary        | Introduce plastic recycling collections at the doorstep.   | Environmental sustainability          |
| Wiltshire Council                  | Unitary        | Energy production to be decentralised to local level.  | Environmental sustainability          |
| Wiltshire Council                  | Unitary        | Increase tax on chewing gum  | Safer and stronger Communities        |
| Wiltshire Council                  | Unitary        | Mandatory for utility companies to publish or make available aggregate figures for utility usage on a community basis.   | Environmental sustainability          |
| Wiltshire Council                  | Unitary        | Introduce facilities for storing electrical energy generated by renewables.  | Environmental sustainability          |
| Wiltshire Council                  | Unitary        | Undertake a national review of the use of street lights.   | Environmental sustainability          |
| Wiltshire Council                  | Unitary        | Office sustainability  | Environmental sustainability          |
| Wiltshire Council                  | Unitary        | The Sustainable Communities Act consultation process should not just be a one off, but be ongoing, or at least held once per year.   | Democratic renewal                    |
| Windsor & Maidenhead Royal Borough | Unitary        | To devolve the provision of Information, Diagnosis and Brokerage (IDB) services, and their associated budgets, to the Royal Borough of Windsor and Maidenhead, the local authority | Regeneration and Economic Development |

| Lead authority Name                 | Authority Type | One line summary   | Proposal theme |
|-------------------------------------|----------------|--|----------------|
| Windsor & Maidenhead Royal Borough  | Unitary        | Transfer the financial and operational responsibility for the local fire and rescue services from the Royal Berkshire Fire and Rescue Services (RBFRS) to the Royal Borough of Windsor and Maidenhead (RBWM).  | Local Services |
| Wirral Metropolitan Borough Council | Met            | Changes in central government legislation and funding structures relating to Community Asset Transfer.   | Local Services |
| Wycombe District Council            | District       | Wycombe District Council as the lead council, in conjunction with South Oxfordshire District Council is asking the Government to review and revise its policies and priorities so that effective immediate action can be taken to reduce the level and impact of motorway noise from the M40 between Junction 3 (Loudwater) and Junction 8 (Wheatley). | Transport      |

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| <b>STRONG AND SUPPORTIVE COMMUNITIES<br/>SCRUTINY COMMITTEE</b> | <b>Agenda Item No. 9</b> |
| <b>25 NOVEMBER 2009</b>   | <b>Public Report</b>     |

**Contact Officer** – Louise Tyers, Scrutiny Manager

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## **CRIME AND DISORDER SCRUTINY – PROTOCOL AND WORKING ARRANGEMENTS**

### **1. PURPOSE**

- 1.1 This report outlines the implications of the Police and Justice Act 2006 for the scrutiny of crime and disorder in Peterborough.

### **2. RECOMMENDATIONS**

- 2.1 That the Committee notes the nomination of Mr Ansar Ali as the Police Authority's representative on the Crime and Disorder Committee and that a nomination has also been sought from the Fire Authority.
- 2.2 That the Committee agrees that the co-opted members will be non-voting at this time and that a review of this position is taken ready for the next municipal year.
- 2.3 The Committee is asked to approve the draft Protocol attached at Appendix 1.

### **3. BACKGROUND**

- 3.1 The Police and Justice Act 2006 requires every local authority to designate a 'crime and disorder committee' to undertake scrutiny of crime and disorder issues. In Peterborough this role has been delegated to the Strong and Supportive Communities Scrutiny Committee.
- 3.2 The basic function of the Crime and Disorder Committee is to consider the decisions and actions undertaken by the partners of the Safer Peterborough Partnership and to make recommendations or reports to those partners.
- 3.3 The intended outcomes from the new scrutiny arrangements for crime and disorder are to:
- Support and strengthen existing governance arrangements
  - Oversee and review delivery of joint responses
  - Enhance partnership working
  - Provide transparency
- 3.4 Regulations have been issued by the Home Office and came into force on 30 April 2009. Supporting guidance was issued in late May 2009. The Regulations cover:

#### **Co-option of additional members to crime and disorder committees**

- The crime and disorder committee may co-opt additional members to serve on the committee.
- Any co-opted members will not be entitled to vote on a matter, unless the committee determines.
- The crime and disorder committee will only co-opt a person to serve on the committee who is an employee, officer or member of a responsible authority or of a co-operating person or body; and not a member of the Executive of Peterborough City Council.

## **Frequency of meetings**

- A crime and disorder committee will meet to review or scrutinise decisions made or action taken as it considers appropriate but no less than once in every twelve month period.

## **Information**

- When a crime and disorder committee makes a request in writing for information, the authorities, or person or bodies must provide such information, subject to it being depersonalised or the information being likely to prejudice legal proceedings or current or future operations.

## **Attendance at committee meetings**

- The crime and disorder committee may require the attendance of an officer or employee of a responsible authority or of a co-operating person or body. However, the committee may not require a person to attend unless reasonable notice of the intended date of attendance has been given.

## **Reports and recommendations**

- When the committee make a report or recommendations to a responsible authority or co-operating person or body, the responses to the report or recommendations shall be in writing and submitted to the committee within a period of 28 days from the date of report or recommendations, or as soon as reasonably practical afterwards.

3.5 Whilst it is not explicit in the legislation, the Home Office has an expectation that the Police Authority should be involved on crime and disorder committees. The Guidance suggests that the Council should presume that the Police Authority should play an active part in the committee when crime and disorder matters are discussed. The Police Authority undertakes a role similar to that of the crime and disorder committee, in relation to the Police, and it is important that the Committee and the Police Authority work together to ensure that their activities are complementary. The Cambridgeshire and Peterborough Fire Authority also has a similar role in relation to the Fire and Rescue Service.

## **4. KEY ISSUES**

4.1 Discussions have been held with the Safer Peterborough Partnership about how to take crime and disorder scrutiny forward. This has included sending out invitations to the Cambridgeshire Police Authority and Cambridgeshire & Peterborough Fire Authority to appoint a representative to become co-opted members of the Committee, when it is acting as the Crime and Disorder Committee.

4.2 The Police Authority has appointed Mr Ansar Ali as their representative. A nomination is still awaited from the Fire Authority.

4.3 It is proposed that at this time these two co-opted members should be non-voting at this time but that a review of the position should be taken ready for the next municipal year.

4.4 This action is being proposed to meet the intended outcomes of scrutiny by strengthening existing governance arrangements and enhancing partnership working.

4.5 A detailed protocol on how the new arrangements will work, including requirements for attendance at meetings and the provision of information, are attached at Appendix 1 and the Committee is asked to consider, make any comments on them and if felt appropriate, to approve them. The Protocol has been considered by the Safer Peterborough Partnership and they have no comments to make on it.



## **5. CONSULTATION**

- 5.1 Consultation has been undertaken with the Safer Peterborough Partnership and the Cambridgeshire Police Authority.

## **6. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 6.1
- Police and Justice Act 2006
  - The Crime and Disorder (Overview and Scrutiny) Regulations 2009
  - Guidance for the Scrutiny of Crime and Disorder Matters (Home Office)

## **7. APPENDICES**

- 7.1 Appendix 1 - Draft Protocol for the Scrutiny of Crime and Disorder Issues

## PROTOCOL FOR THE SCRUTINY OF CRIME AND DISORDER ISSUES

### 1. Introduction

- 1.1 The Police and Justice Act 2006 requires every local authority to have a Crime and Disorder Committee, with the power to:
- Review or scrutinise decisions made, or action taken, in connection with the discharge by the Responsible Authorities and Co-operating Bodies of the Safer Peterborough Partnership of their crime and disorder functions;
  - Make reports or recommendations to the Responsible Authorities and Co-operating Bodies.

- 1.2 The Responsible Authorities of the Safer Peterborough Partnership are:

- Peterborough City Council
- Cambridgeshire Police Authority
- Cambridgeshire Constabulary
- Cambridgeshire and Peterborough Fire & Rescue Service
- NHS Peterborough

The Co-operating Bodies are:

- Cambridgeshire Probation Service
- Parish Councils
- NHS Trusts
- NHS Foundation Trusts
- Proprietors of independent schools
- Governing bodies of schools
- Governing bodies of an institution within the further education sector
- Registered social landlords

### 2. The Crime and Disorder Committee

- 2.1 The Strong and Supportive Communities Scrutiny Committee has been designated as the Council's Crime and Disorder Committee.

### 3. Role of the Crime and Disorder Committee

- 3.1 The role of the Crime and Disorder Committee will be focussed on the work of the Safer Peterborough Partnership as a whole and the partners who comprise it, insofar as their activities relate to the Partnership itself.

### 4. Co-Option of Additional Members

- 4.1 The Crime and Disorder Committee may co-opt additional members to serve on the Committee where it is considered appropriate for the exercise of its functions.
- 4.2 A co-opted person's membership may be limited in relation to the Committee's discharge of its functions in relation to a particular matter or type of matter.
- 4.3 The Committee shall not co-opt any person to consider a matter where that person was wholly or partly responsible for a decision or action, or otherwise directly involved.

4.4 The Committee shall not co-opt any person who is:

- A member of the Executive of Peterborough City Council
- Not an employee, officer or member of the responsible authority or co-operating body

## **5. Co-option and the Police and Fire Authorities**

5.1 Cambridgeshire Police Authority has a clear statutory role to hold the Cambridgeshire Constabulary to account. The Police Authority should play an active part at the Crime and Disorder Committee when crime and disorder issues are being discussed, particularly when the police are to be present. The Cambridgeshire and Peterborough Fire Authority also have a similar role in relation to the Fire and Rescue Service.

5.2 Cambridgeshire Police Authority and the Cambridgeshire & Peterborough Fire and Rescue Service have an invitation to co-opt one of their members to serve on the Committee.

## **6. Frequency of Meetings**

6.1 The Crime and Disorder Committee will meet to review or scrutinise decisions or actions taken in connection with crime and disorder functions, no less than once in every twelve month period.

## **7. Requests for Information**

7.1 When the Crime and Disorder Committee requires information in relation to the discharge of its functions, the Partnership and/or the responsible authority or co-operating body must provide that information no later than the date requested or as soon as reasonably possible.

7.2 Any information provided shall be depersonalised, unless the identification of an individual is necessary or appropriate in order to enable the Committee to properly exercise its powers.

7.3 Information shall not be provided if it will likely prejudice legal proceedings or current or future operations carried out by the responsible authorities or co-operating bodies.

7.4 All requests for information will be notified to the Safer Peterborough Partnership Manager who will seek to coordinate an appropriate response by the date requested.

## **8. Attendance at Meetings of the Crime and Disorder Committee**

8.1 The Crime and Disorder Committee may require the attendance of a representative of the Partnership and/or a responsible authority or co-operating body in order to answer questions or provide information, giving reasonable notice to that representative. Notice shall be at least 10 working days unless the representative agrees a shorter period of notice.

8.2 All requests for attendance at the Committee will be notified to the Safer Peterborough Partnership Manager who will seek to ensure appropriate attendance on the date requested.

## **9. Reports and Recommendations**

9.1 When the Crime and Disorder Committee makes a report or recommendations which have an impact on crime and disorder matters they will send a copy of the report and recommendations to the relevant responsible authorities or co-operating bodies, Safer Peterborough Partnership Manager, and as otherwise appropriate.

9.2 Responses to any reports and recommendations shall be in writing and within a period of 28 days from the date of the report or recommendations, or if this is not reasonably possible, as soon as possible thereafter.

9.3 The Committee will review such responses and agree with the relevant partner(s) how the actions will be monitored.

**10. Councillor Call for Action**

10.1 The Crime and Disorder Committee will consider any Councillor Call for Action requests which relate to crime and disorder matters.

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| <b>STRONG &amp; SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE</b> | <b>Agenda Item No. 10</b> |
| <b>25 NOVEMBER 2009</b>                                       | <b>Public Report</b>      |

## **Report of the Executive Director of Children’s Services**

**Report Author – Jo Oldfield, Seconded Early Intervention Manager, Youth Offending Service  
Contact Details - 864687**

### **RESTORATIVE PRACTICES IN PETERBOROUGH**

#### **1. PURPOSE**

To consider a list of priorities to support the development of the Restorative Justice Approach and make recommendations to Cabinet for inclusion in the budget.

#### **2. RECOMMENDATIONS**

- i. The Committee are asked to endorse the Restorative Approaches in Peterborough.
- ii. That Peterborough is to work towards becoming a Restorative Authority so that everyone who works with children, young people, families and with communities in Neighbourhood management, employ a restorative approach as a philosophy underpinning every aspect of their practice.
- iii. That the Cabinet is recommended to consider the requirement for additional resources during the development of the councils budget for 2010/11 along side other budget pressures.

#### **3. BACKGROUND**

3.1 In broad terms a “restorative approach” constitutes a different way of dealing with, and resolving, conflict. This type of approach puts repairing the harm caused to relationships and victims over and above assigning blame and dispensing punishment. It is not, and should not be seen as, a “soft” approach. Indeed, the process is both challenging and effective as it confronts those who have caused harm with the real impact of what they have done from the point of view of those who have been ‘harmed.’ Everyone affected by harmful behaviour, a conflicting situation or a problem has the opportunity to talk about what has happened, explain how they have been affected by it, describe how they are currently feeling about the situation and what they want to do to repair the harm caused. Restorative approaches seek at all times to restore the ‘relationship’ between people when it has been damaged by inappropriate, anti-social or offending behaviour. In terms of influencing future behaviour the impact of a restorative approach can be highly effective.

3.2 Restorative Justice is a system which has been used worldwide and is based on three principles – responsibility, reparation and re-integration.

There are different elements to Restorative approaches: there can be a full restorative conference; shuttle mediation; circle time; family group conferencing; and community circles. Restorative Justice is also being used successfully outside the Criminal Justice System, in schools, workplaces, care homes, health services and in communities for example,

#### **3.3 Restorative Justice Works**

Government research shows that Restorative Justice is wanted by approximately 50% of victims and helps those victims who choose to take part by reducing stress and the desire for revenge.

Restorative Justice also helps offenders. UK trials have proven that Restorative Justice reduces the number of crimes offenders commit (results indicate that an average of 27% fewer crimes are committed by offenders who took part in a restorative justice conference).

Reductions in reoffending lead to savings of up to £8 for every £1 spent delivering the Restorative Justice Service (source Professor Joanne Shapland RJC brief of the Ministry of Justice Research into Restorative Justice 2008). Restorative practices are the most evaluated practice in the criminal justice system.

It has also been used alongside other initiatives to support and engage with families and work in communities.

### 3.4 **Current Restorative Activity in Peterborough**

Currently, there is some work through the Youth Offending Service, including working with victims of crime, working with offenders on victim empathy, direct and indirect reparation work and restorative conferences. The majority of the Safer Schools Officers are trained in restorative approaches and use this in their work with young people, families and school staff.

There was also a pilot and role out of restorative practices in Jack Hunt School, which used a whole school restorative approach which includes circle time, restorative conversations and restorative meetings/conferences.

### 3.5 **Restorative Practices in other areas**

Many other areas have taken the lead/leap in piloting and developing restorative practices in varying formats, whether it is focused on schools, issues within the community; developed with young people in the community, peer mentoring etc. Please see **Appendix 2** for examples and results used elsewhere.

## 4. **Proposal**

To develop restorative practices in Peterborough, the first step is to pilot restorative practices. The restorative approaches vision for Peterborough is to:

- Work restoratively with our partners and members of the public to improve services, resolve conflicts - including anti social behaviour and to enhance relationships within communities.
- Help achieve the 5 Every Child Matters outcomes for Peterborough Children and young people through working with them using Restorative Approaches.
- To make restorative approaches sustainable in Peterborough through the development of a restorative approaches business/training unit.

### 4.1 **Using the restorative approach we have the potential to:**

- Provide an early intervention preventing young people from going on to a career of crime
- Reduce re-offending by changing behaviour
- Reduce Crime and Anti Social Behaviour
- Enable victims to get better closure on an offence
- Increase the quality of life in communities
- Reduce repeat calls for police assistance

### 4.2 **The first step is to set up and establish a Restorative Approaches Steering Group (RASG) of senior staff including Police. This would ensure 'buy in' from the top down and sharing the vision and development of restorative practices. It would also ensure the key areas of the business were included in restorative practices. It would be responsible for development of restorative practices and monitoring the key areas of work in particular the three phase pathfinders.**

#### 4.3 The proposal is for a three phased pilot:

- **Phase 1** would be to have three pathfinder projects – one focusing on anti social behaviour/neighbourhood issues etc - working alongside the Safer Peterborough Partnership anti social behaviour team and neighbourhood management team.
- The second pathfinder would be to extend restorative practices to one other secondary school
- The third pathfinder would be as part of the Family Recovery Project to use restorative practices to engage and work with families
- **Phase 2** would be the evaluation and assessment of the three pathfinders and feeding back into the Restorative Approaches Steering Group.
- **Phase 3** would be the development and roll out of restorative practices citywide.

4.4 There would need to be development and co-ordination of the initial work. A co-ordinator/project lead is necessary to roll out the initial action plan, to engage and work with partners. Also, to co-ordinate and deliver the training (this may need to be done alongside external consultants). This could pull together the few existing 'restorative practice champions' to establish a 'virtual' restorative approaches operations team who could then be utilised for support and encouragement for new projects. This role would also have responsibility for the quality assurance of all restorative work in Peterborough to ensure that it is of a high professional standard.

4.5 Costs estimated for one year are approximately £60,000 (not verified by JE). Plus 'Train the Trainer' costs of approximately £1,000 per course.

## 5. IMPLICATIONS

5.1.1 **Performance:** the impact on performance would be against NI 111, a local area priority; the DCSF has set a target of reducing the numbers of first time entrants by 2% year on year. Also, if used in the community it could impact on NI 17 perceptions of how anti social behaviour is seen by the public and NI 121, dealing with local concerns regarding anti social behaviour and crime issues by local councils and Police.

5.2 **Value for money:** Restorative practices are an 'invest to save' process by investing in the awareness raising, having a Peterborough restorative centre/team and providing training for staff and partners. This also works alongside the Neighbourhood Management, Integrated Services and Locality Agenda to ensure that needs are met early rather wait until problems escalate. The costs for the outlay of the project could be recoverable against the saving of young people not getting involved in the criminal justice system; not being excluded from school and needing alternative provision; time, effort and manpower in dealing with anti social behaviour issues; and the cost of young people who are Tier 4, not needing intensive intervention etc.

5.3 **Funding for restorative approaches:** – funding will need to be sourced through Children's Services, schools, the Youth Offending Service, Safer Peterborough Partnership, and Operations Directorate – observing the financial constraints and pressures that Peterborough City Council and partners are currently under.

## 6 CONSULTATION

The issues raised in this paper have been discussed and debated at the Youth Offending Service and with the Director of Childrens Services, and the Safer Peterborough Partnership Community Safety Manager. Also the Director of Operations has also seen this proposal.

## 7. NEXT STEPS

To ask the Committee to agree to the proposal of a RASG and the pathfinder pilots. Plus support re the budgetary needs.

To bring a delivery plan in January/February to the Scrutiny Committee.

## **8. BACKGROUND DOCUMENTS**

### **Youth Crime Action Plan Update**

For those Committee members who do not have access to the internet please call Sheila Kelly on 01733 864682 for a copy of this very informative report which is 37 pages long.

### **Restorative justice: Helping to meet local needs**

<http://www.homeoffice.gov.uk/documents/rj-local-needs-guidance?view=Binary>

### **Useful websites**

Restorative justice consortium – [restorative justice.org](http://restorativejustice.org) and International institute of restorative practices.

## **9. APPENDICES**

Appendix 1 - Glossary of Restorative Terms

Appendix 2 - What's happening elsewhere?

Appendix 3 - Restorative Pathfinder Vision for Peterborough



## **Glossary of Restorative Terms**

**Restorative Conference** – is a well prepared ‘meeting’ of all those who have been affected by conflict or harm. It is a formally, structured, process that gives all participants the opportunity to tell their stories and talk about how they and others have been affected. Everyone gets the opportunity to be heard, to listen to others and to work together to find solutions to the harm.

**Reparation** - using either direct or indirect reparation:

- Direct Reparation – appropriate reparation provided directly to the victim (usually work of a practical nature i.e. gardening, cleaning off graffiti),
- Indirect Reparation – where the ‘work’ relates to reparation activity in the community and where there is no direct victim involvement.

**Circle Meetings / Circle Time** - a process which encourages the use of many restorative skills and values – mutual respect, empathy, active listening, impartiality, non-judgemental acceptance of difference and win-win problem solving. Circle meetings can be used with young people to begin a lesson, as a morning meeting, to close the day or at anytime. They can be used for team building, developing emotional literacy, celebration, planning new projects, as well as dealing with behavioural issues and conflicts. They can be used by staff teams (whole staff as well as smaller groupings like departments and faculties) to build trust and communication, and a sense of shared purpose.

**Community conferencing** - a meeting involving members of a community who come together to resolve a conflict facilitated by an impartial third party in a safe and positive way used particularly to deal with anti social behaviour.

**Family Group Conference (FGC)** - a group meeting/conference where extended family are invited to come together with the aim of resolving conflict or behavioural issues. It can involve social workers, education welfare officers etc. There are two main forms of Family Group Conferencing, which were first introduced in New Zealand in 1989, based on traditional Maori methods and later used in other countries, including the UK. In the ‘welfare’ Family Group Conferencing, a young person is invited to attend with his or her extended family and other persons who have a significant place in his life. After the problems have been outlined and agencies have explained what resources are available, the family is allowed private time, with no one else present, to work out an action plan for the young person. The ‘youth justice’ Family Group Conference is similar, except that the victim is also invited to attend, with a supporter if desired, and the action plan often contains an element of reparation.

## **What's happening elsewhere?**

**Hull:** Restorative practices in Hull officially began in August 2007, with the creation of Hull Centre for Restorative Practices (HCRP). The centre comprises of four practitioners, including a Project Consultant, a Lead Trainer and Families Project Co-Coordinator.

They have worked on the proactive, community and relationship building side of Restorative Practices and not just focussed on the reactive. They have made a conscious decision to make building, maintaining and repairing relationships at the heart of everything that is done in Hull.

Initial findings from Hull in the schools where it has been launched are: -

### **Phase 1**

- 44.5% reduction in FTE (fixed term exclusion)
- 59.4% reduction in incidents of physical abuse
- 62.5% reduction in total days staff absence (A saving of over £60 000 in 8 months)

### **Phase 2**

- 80.6% reduction in FTE days (fixed term exclusion)
- 79.4% reduction in internal supervision at lunchtime
- 94.6% reduction in incidents referred to SLT/HT

**Durham:** the vision for Durham, initially to establish a common understanding of the principles across the community of County Durham, was to establish the practice of Restorative Practice/Approaches throughout the County Council and Police force, as the way they work with employees and the way in which they engage with the public.

Having been established within the practices of residential care, they are now moving steadily into fostering and across the 'looked after' social work teams. They have undertaken training with the community police officers.

Restorative approaches are about to be delivered in two pilot schools in County Durham as direct result of the success of the RJ work undertaken within Residential Services. The grant bid for work in schools was made by Residential Services and the lead remains with Residential Service Manager.

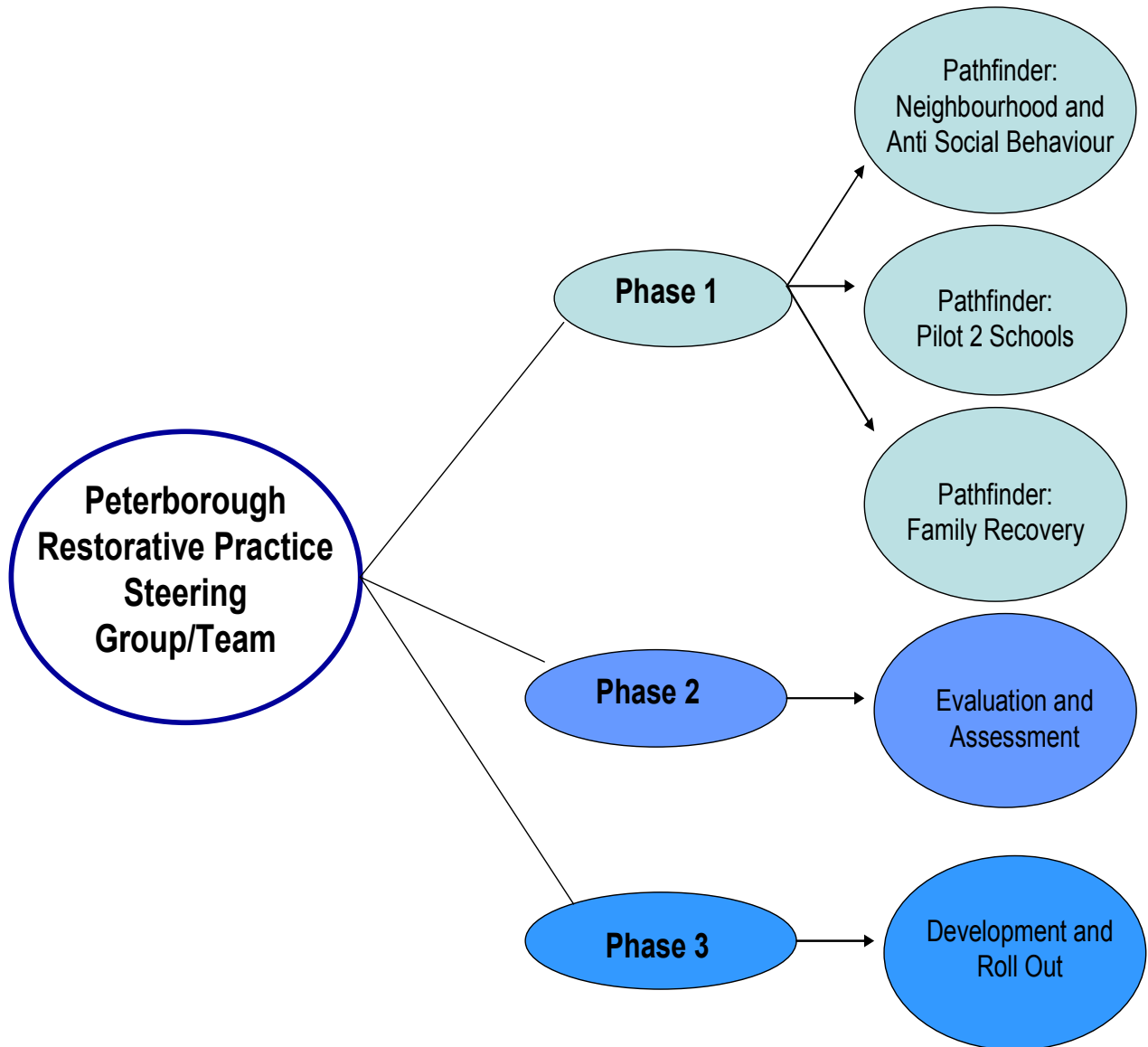
The success of RJ in Residential Services has led to joint work with the teenage foster carers, local Youth Offending teams and community police officers. They have come together in a pilot to look at how difficult situations, through a restorative approach, could assist. Only recently, Residential Services have been approached by a school to help in a particular racist incident.

**Lancashire:** in Lancashire, they have focused on the joint belief that building positive relationships is at the heart of emotionally healthy and productive communities, and that all children, young people and families have the right to live lives where conflict is resolved in a safe and secure way. They have developed through different work in the communities. They have established the Lancashire Restorative Justice Centre which incorporates family group conferencing, community conferencing, victim offender mediation, and restorative peer interventions.

**Bristol:** two years ago Bristol launched RAiS (Restorative Practices in Schools) which was focused on delivering restorative practices in schools. Interim findings have shown a reduction in temporary and fixed term exclusions. The schools which have achieved the most positive results are the ones that have gone for a full school approach.

To summarise; many other councils and areas in the UK are realising and identifying the benefits of restorative practice and taking it forward.

Restorative Pathfinder Vision for Peterborough



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| <b>STRONG AND SUPPORTIVE COMMUNITIES<br/>SCRUTINY COMMITTEE</b> | <b>Agenda Item No. 11</b> |
| <b>25 NOVEMBER 2009</b>   | <b>Public Report</b>      |

## Report of the Director of Operations

**Report Author – Karen Kibblewhite, Community Safety & Substance Misuse Manager**  
**Contact Details – 01733 864122**

### SECTION 75 POOLED FUNDING ARRANGEMENTS FOR SUBSTANCE MISUSE SERVICES

#### 1. PURPOSE

This report outlines the purpose of the Section 75 pooled funding agreement for the commissioning of substance misuse services.

#### 2. RECOMMENDATIONS

To scrutinise the proposed Executive Decision prior to its consideration by the Cabinet Member.

#### 3. LINKS TO SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

The Sustainable Community Strategy and the Local Area Agreement aim to deliver a bigger and better Peterborough, through improving the quality of life for all. The annual Adult Drug Treatment Plan sets out the treatment and priorities for substance misuse including the monies allocated and proposed spend, this feeds into the CDRP Strategic Assessment and by addressing substance misuse we contribute directly to the outcome of 'Making Peterborough Safer'.

#### 4. BACKGROUND

- 4.1 Adult drug treatment commissioning was historically carried out by both the Peterborough Drug and Alcohol Action Team (now part of the SaferPeterborough Partnership Team) and Peterborough PCT (now NHS Peterborough). Following a review of drug service commissioning it was agreed that Peterborough City Council would take the lead for all local commissioning. Peterborough PCT agreed to transfer their drug treatment budget to the DAAT/SPP Team to create a larger pooled budget for drug treatment.
- 4.2 This decision was formalised through a Section 75 Partnership Agreement between Peterborough City Council and NHS Peterborough. The agreement was developed in line with, and using flexibilities detailed in, the National Health Service Act 2006 under Section 75 of that Act. It enables monies to be pooled within a single budget, and jointly commissioned against agreed shared priorities.
- 4.2 The original agreement came into force on 1<sup>st</sup> April 2008. Pooling of the PCC and NHS Peterborough drug treatment budgets under the Agreement has supported ongoing performance improvements, alongside delivering value for money by streamlining commissioning processes and through the revised treatment service configuration, which coincided with the pooling of the budget. The continued pooling of drug treatment funding streams and integrated commissioning will support local performance against strategic priorities and targets identified within the Local Area Agreement (LAA).

## **5. KEY ISSUES**

- 5.1 The Section 75 Agreement, covering the period 2008-2011, operated successfully throughout 2008/2009 and underpinned the integrated commissioning of adult drug services within Peterborough.
- 5.2 The amounts of funding within the scope of the agreement have increased from the minimum annual indicative amount identified within the original agreement, and a variation has been drawn up. This is due to underspend carried forward from 2008/09, to an increase in the Pooled Treatment Budget allocation provided to Peterborough by the National Treatment Agency for Substance Misuse (NTA), and to the inclusion of the Integrated Drug Treatment System funding, which supports the drug treatment provision within Peterborough Prison.
- 5.3 Expenditure is monitored via the Adult Joint Commissioning Group for Alcohol and Drugs, reported through the SaferPeterborough governance structure, and is reported on a quarterly basis to the National Treatment Agency for Substance Misuse.

## **6. IMPLICATIONS**

- 6.1 The Section 75 Agreement enables meaningful contract and performance management of specialist substance misuse services in Peterborough within a single structure. This supports positive health, social care and criminal justice outcomes for service users and the wider community.

## **7. CONSULTATION**

- 7.1 Extensive consultation took place to develop and agree the Adult Drug Treatment Plan for 2009/10, within which the expenditure for drugs treatment is outlined.
- 7.2 The SPP has consulted with PCC Legal Services and with NHS Peterborough to establish the Section 75 Agreement.
- 7.4 The SPP has consulted with the Cabinet Member for Health and Adult Social Care and the Cabinet Member for Neighbourhood, Housing and Community Development.

## **8. EXPECTED OUTCOMES**

- 8.1 The outcome of the Section 75 Partnership Agreement between Peterborough City Council and NHS Peterborough is that commissioning of adult drug treatment services will be fully integrated and streamlined to ensure high quality, effective services are delivered to the local community and that best value and positive outcomes are maximised.

## **9. NEXT STEPS**

- 9.1 A variation has been proposed to the existing agreement and is due to be agreed through the Cabinet Member Decision Notice process to enable the Section 75 Agreement to include the additional monies available this year. Spend will continue to be monitored via the SaferPeterborough Partnership governance processes and reported quarterly to the NTA.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 The National Health Service Act 2006 (HMSO)

## **11. APPENDICES**

None.

|   |                           |
|---|---------------------------|
| <b>STRONG AND SUPPORTIVE COMMUNITIES<br/>SCRUTINY COMMITTEE</b> | <b>Agenda Item No. 12</b> |
| <b>25 NOVEMBER 2009</b>   | <b>Public Report</b>      |

## **Report of the Solicitor to the Council**

**Report Author** – Paulina Ford, Performance Scrutiny and Research Officer

**Contact Details** – 01733 452508 or email paulina.ford@peterborough.gov.uk

### **FORWARD PLAN – 1 NOVEMBER TO 28 FEBRUARY 2010**

#### **1. PURPOSE**

- 1.1 This is a regular report to the Strong and Supportive Communities Scrutiny Committee outlining the content of the Council's Forward Plan.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

#### **3. BACKGROUND**

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 A new version of the Forward Plan will be issued on 17 November and copies will be tabled at the meeting.

#### **4. CONSULTATION**

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

#### **6. APPENDICES**

Appendix 1 – Forward Plan of Executive Decisions

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**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 NOVEMBER 2009 TO 28 FEBRUARY 2010**

## FORWARD PLAN OF KEY DECISIONS - 1 NOVEMBER 2009 TO 28 FEBRUARY 2010

During the period from 1 November 2009 To 28 February 2010 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Lindsay Tomlinson, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [lindsay.tomlinson@peterborough.gov.uk](mailto:lindsay.tomlinson@peterborough.gov.uk) or by telephone on 01733 452238.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

- New Growth Delivery Arrangements
- Green Shoots: Building New Approaches to Service Delivery

## NOVEMBER

| KEY DECISION REQUIRED   | DATE OF DECISION     | DECISION MAKER        | RELEVANT SCRUTINY COMMITTEE | CONSULTATION                               | CONTACT DETAILS / REPORT AUTHORS  | REPORTS  |
|---|----------------------|-----------------------|-----------------------------|--|---|--|
| <p><b>New Growth Delivery Arrangements</b><br/>                     The economic downturn has meant that “traditional” approaches to encouraging growth no longer work; for Peterborough to realise its growth ambitions new approaches and techniques are necessary. This item will discuss the capacity and capability necessary to realise our growth ambitions.</p> | <p>November 2009</p> | <p><b>Cabinet</b></p> | <p>Sustainable Growth</p>   | <p>Internal departments as appropriate</p> | <p>Shahin Ismail<br/>                     Head of Delivery<br/>                     Tel: 01733 452484<br/> <a href="mailto:shahin.ismail@peterborough.gov.uk">shahin.ismail@peterborough.gov.uk</a></p> | <p>Public report will be available from the Governance Team one week before the decision is made</p> |

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|---|---------------|---|--|--|---|---|
| <p><b>Green Shoots: Building New Approaches to Service Delivery</b><br/>This builds on an earlier paper that set out the pressures that local authorities will face over the coming years and new approaches that need to be adopted to effectively manage these. This item will provide additional detail about how these new approaches can be implemented.</p> | November 2009 | <b>Cabinet</b>  | Environment Capital                            | Internal departments as appropriate  | Ben Ticehurst<br>Deputy Chief Executive<br>Tel: 01733 452303<br><a href="mailto:ben.ticehurst@petebrorough.gov.uk">ben.ticehurst@petebrorough.gov.uk</a>      | Public report will be available from the Governance Team one week before the decision is made           |
| <p><b>Midland Highway Alliance - Junction 8 Roundabout Improvements and Welland Road Traffic Mitigation Projects</b><br/>To appoint a contractor for the works.</p>   | November 2009 | <b>Cabinet Member for Neighbourhoods, Housing and Community Development</b> | Environment Capital                            | Internal stakeholders as appropriate.  | Stuart Mounfield<br>Senior Engineer<br>Tel: 01733 453598<br><a href="mailto:stuart.mounfield@peterborough.gov.uk">stuart.mounfield@peterborough.gov.uk</a>    | Public report will be available from the Governance Team one week before the decision is made           |
| <p><b>Extension to Woodston Primary School</b><br/>Authority to award the contract for the construction of an extension to Woodston Primary School</p>  | November 2009 | <b>Cabinet Member for Education, Skills and University</b>                  | Creating Opportunities & Tackling Inequalities | Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate. | Isabel Clark<br>Planning & Development Manager<br>Tel: 01733 863914<br><a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a> | Public report will be available from the Senior Governance Officer one week before the decision is made |

|  |                      |  |   |   |  |  |
|--|----------------------|--|---|---|--|--|
| <p><b>Extension to Hampton Hargate School</b><br/>         Authority to award contract for the construction of an extension to Hampton Hargate Primary School</p>  | <p>November 2009</p> | <p><b>Cabinet Member for Education, Skills and University</b></p>                  | <p>Creating Opportunities &amp; Tackling Inequalities</p> | <p>Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate.</p>     | <p>Isabel Clark<br/>         Planning &amp; Development Manager<br/>         Tel: 01733 863914<br/> <a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a></p>     | <p>Public report will be available from the Governance Team one week before the decision is made</p> |
| <p><b>Lot 1 : Energy from Waste Facility, Lot 2: Materials Recycling Facility and Lot 3 Operational Services</b><br/>         To approve the shortlist of bidders in respect of the individual and combined lots to take forward to competitive dialogue; to approve the methodology for further reducing the number of bidders during the competitive dialogue and tender stages, to approve any other matters as these stages develop to ensure smooth running of the procurement process.</p> | <p>November 2009</p> | <p><b>Deputy Leader and Cabinet Member for Environment Capital and Culture</b></p> | <p>Environment Capital</p>                                | <p>Consultation will take place with relevant stakeholders, internal departments and other Cabinet Members as appropriate</p> | <p>Margaret Welton<br/>         Principal Lawyer - Waste 2020<br/>         Tel: 01733 452226<br/> <a href="mailto:margaret.welton@peterborough.gov.uk">margaret.welton@peterborough.gov.uk</a></p> | <p>Public report will be available from the Governance team one week before the decision is made</p> |

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|---|----------------------|--|--|--|--|--|
| <p><b>Joint Service Centre at Hampton</b><br/>To commence the procurement process for a design and build contract for the provision of new leisure and library facilities at Hampton as part of the joint service centre in partnership with NHS Peterborough</p> | <p>November 2009</p> | <p><b>Deputy Leader and Cabinet Member for Environment Capital and Culture</b></p> | <p>Strong &amp; Supportive Communities</p> | <p>Consultation will take place with the Cabinet Member of Community Services, ward councillors, affected divisions within PCC and potential user groups in Hampton.</p> | <p>Fiona O'Mahony<br/>Hampton Joint Service Centre<br/>Project Director<br/>Tel: 01733 863856<br/><a href="mailto:fiona.o'mahony@peterborough.gov.uk">fiona.o'mahony@peterborough.gov.uk</a></p> | <p>Public report will be available from the Governance Team one week before the decision is made</p> |
|---|----------------------|--|--|--|--|--|

|  |               |                                     |  |   |   |   |
|--|---------------|-------------------------------------|--|---|---|---|
| <p><b>Section 75 Pooled funding arrangements for substance misuse services</b><br/>Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.</p> | November 2009 | <b>Cabinet Member for Resources</b> | Commission for Health Issues                   | Internal stakeholders as appropriate        | Denise Radley<br>Director of Adult Social Services & Performance<br>Tel: 01733 758444<br><a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a> | Public report will be available from the Governance team one week before the decision is made |
| <p><b>Arthur Mellows Village College Gym and Innovation Centre</b><br/>Authority to award the contract for the construction of the gym and innovation centre at Arthur Mellows Village College</p>   | November 2009 | <b>Cabinet Member for Resources</b> | Creating Opportunities & Tackling Inequalities | Ward councillors and relevant stakeholders. | Isabel Clark<br>Planning & Development Manager<br>Tel: 01733 863914<br><a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a>                     | Public report will be available from the Governance Team one week before the decision is made |

|   |                      |  |                           |  |   |  |
|---|----------------------|--|---------------------------|--|---|--|
| <p><b>Stationery Contract</b><br/>         Authorisation to award the contract for stationery to the successful supplier following the procurement exercise</p> | <p>November 2009</p> | <p><b>Cabinet Member for Resources</b></p> | <p>Sustainable Growth</p> | <p>Consultation will be undertaken with Heads of Service and other users of the contract</p> | <p>Lisa Osborne<br/>         Project Manager<br/>         Tel: 01733 452276<br/> <a href="mailto:lisa.osborne@peterborough.gov.uk">lisa.osborne@peterborough.gov.uk</a></p> | <p>Public report will be available from the Governance team one week before the decision is made</p> |
| <p><b>Debt Collection</b><br/>         To give authority to award the contract for the authority's debt collection</p>  | <p>November 2009</p> | <p><b>Cabinet Member for Resources</b></p> | <p>Sustainable Growth</p> | <p>Consultation will be undertaken with relevant departments.</p>                            | <p>Lisa Osborne<br/>         Project Manager<br/>         Tel: 01733 452276<br/> <a href="mailto:lisa.osborne@peterborough.gov.uk">lisa.osborne@peterborough.gov.uk</a></p> | <p>Public report will be available from the Governance Team one week before the decision is made</p> |



## DECEMBER

| KEY DECISION REQUIRED   | DATE OF DECISION     | DECISION MAKER        | RELEVANT SCRUTINY COMMITTEE    | CONSULTATION  | CONTACT DETAILS / REPORT AUTHORS  | REPORTS  |
|---|----------------------|-----------------------|--------------------------------|---|---|--|
| <p><b>Budget 2010/11 and Medium Term Financial Plan to 2012/13</b><br/>           Draft budget for 2010/11 and Medium Term Financial Strategy to 2012/13 to be agreed as a basis for consultation. This will include the Council's Capital Strategy, Asset Management Plan and Draft Annual Accountability Agreement between Peterborough City Council and Peterborough Primary Care Trust.</p> | <p>December 2009</p> | <p><b>Cabinet</b></p> | <p>Environment<br/>Capital</p> | <p>Report forms the basis of consultation with stakeholders, prior to further consideration by Cabinet in February 2010 and subsequent endorsement at full Council.</p> | <p>Steven Pilsworth<br/>           Head of Strategic Finance<br/>           Tel: 01733 384564<br/> <a href="mailto:steven.pilsworth@peterborough.gov.uk">steven.pilsworth@peterborough.gov.uk</a></p> | <p>Public report will be available from the Governance Team one week before the decision is made</p> |

|   |               |   |                                 |   |  |   |
|---|---------------|---|---------------------------------|---|--|---|
| <p><b>Council Tax Base</b><br/>To agree the calculation of the council tax base for 2010/11</p>   | December 2009 | <b>Cabinet</b>  | Environment Capital             | Internal advice has been received from Finance and Legal Services. No formal consultation will take place regarding proposals | Shirley Pleszkan<br>Interim Revenues and Benefits Manager<br>Tel: 01733 452654<br><a href="mailto:shirley.pleszkan@peterborough.gov.uk">shirley.pleszkan@peterborough.gov.uk</a> | Public report will be available from the Governance Team one week before the decision is made           |
| <p><b>Contract for the Supply of Library Stock</b><br/>Authority to award the library book stock contract</p>   | December 2009 | <b>Deputy Leader and Cabinet Member for Environment Capital and Culture</b> | Strong & Supportive Communities | Internal stakeholders as appropriate  | Helen Sherley<br>Service Development Manager<br>Tel: 01733 864273<br><a href="mailto:helen.sherley@peterborough.gov.uk">helen.sherley@peterborough.gov.uk</a>                    | Public report will be available from the Senior Governance Officer one week before the decision is made |
| <p><b>Integrated Development Programme</b><br/>To set out priorities for infrastructure provision to facilitate growth and regeneration of the city</p> | December 2009 | <b>Cabinet Member for Strategic Planning, Growth and Human Resources</b>    | Sustainable Growth              | Relevant stakeholders as appropriate  | Shahin Ismail<br>Head of Delivery<br>Tel: 01733 452484<br><a href="mailto:shahin.ismail@peterborough.gov.uk">shahin.ismail@peterborough.gov.uk</a>                               | Public report will be available from the Governance Team one week before the decision is made.          |

## **JANUARY**

**THERE ARE CURRENTLY NO DECISIONS SCHEDULED FOR JANUARY**

## FEBRUARY

| KEY DECISION REQUIRED   | DATE OF DECISION | DECISION MAKER | RELEVANT SCRUTINY COMMITTEE  | CONSULTATION   | CONTACT DETAILS / REPORT AUTHORS  | REPORTS  |
|---|------------------|----------------|------------------------------|--|---|--|
| <p><b>Older People's Accommodation Strategy</b><br/>To agree next phase of implementation of the Older People's Accommodation Strategy</p>  | February 2010    | <b>Cabinet</b> | Commission for Health Issues | Consultation will be undertaken with relevant stakeholders as appropriate. | Denise Radley<br>Director of Adult Social Services & Performance<br>Tel: 01733 758444<br><a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a> | Public report will be available from the Governance Team one week before the decision is made. |
| <p><b>Partnership Agreement between the City Council and the Primary Care Trust for the Provision of Adult Social Care</b><br/>To approve the new partnership agreement between the city council and the primary care trust</p> | February 2010    | <b>Cabinet</b> | Commission for Health Issues | All relevant stakeholders as appropriate                                   | Denise Radley<br>Director of Adult Social Services & Performance<br>Tel: 01733 758444<br><a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a> | Public report will be available from the Governance Team one week before the decision is made  |

**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Policy and Research  
Economic and Community Regeneration  
Housing Strategy  
Drug Intervention Programme and Drug and Alcohol Team

**CITY SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG**

Property Services  
Building & Maintenance  
Streetscene and Facilities  
Finance and Support Services

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Performance and Programme Management  
Strategic Property  
Human Resources  
Customer Services

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Families and Communities  
Commissioning and Performance  
Learning

**ENVIRONMENTAL AND COMMUNITY SERVICES DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Services

Building Control Services

Cultural Services

Transport and Engineering Services

EMERGENCY PLANNING

OCCUPATIONAL HEALTH

CITY CENTRE SERVICES

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE  
WORK PROGRAMME 2009/10**

| Meeting Date   | Item   | Progress                              |
|--|--|---------------------------------------|
| 23 July 2009   | <p><b>Serious Acquisitive Crime</b></p> <p>To consider approaches taken to tackling Serious Acquisitive Crime and comment on areas for improvement or suggest alternative approaches.</p> <p><b>Contact Officer: Adrian Chapman</b></p>  | Recommendations made to Lead Officer. |
|  |  |                                       |
| <p>10 September 2009</p> <p><i>Draft Report due 25 August</i></p> <p><i>Final Report due 1 September</i></p> | <p><b>LAA Performance Report 2009/10 – Quarter 1</b></p> <p>To consider and comment on the performance report for Quarter 1 and make any necessary recommendation.</p> <p><b>Contact Officer: Paul Phillipson</b></p> <p><b>Cultural Trust</b></p> <p>To consider and make recommendations on the current situation with regard to the setting up of a Cultural Trust.</p> <p><b>Contact Officer: Kevin Tighe</b></p> <p><b>CRIME AND DISORDER SCRUTINY COMMITTEE</b></p> <p><b>Domestic Violence and Sexual Violence</b></p> <p>To consider the current arrangements for dealing with repeat incidents of domestic violence and sexual violence and comment on areas where improvement or alternative approaches may prove more effective.</p> <p><b>Contact Officer: Karen Kibblewhite</b></p> <p><b>Safer Peterborough Partnership – Young Offenders Initiatives</b></p> <p>To consider and make recommendations on initiatives that are being taken across the Safer Peterborough Partnership to prevent young people who are at risk of becoming young offenders.</p> <p><b>Contact Officer: Bob Footer</b></p> |                                       |

| Meeting Date  | Item   | Progress |
|---|--|----------|
| <p><b>25 November 2009</b></p> <p><i>Draft Report due 9 November</i></p> <p><i>Final Report due 16 November</i></p> | <p><b>Portfolio Progress Report from Cabinet Members relevant to the Committee</b></p> <ul style="list-style-type: none"> <li>➤ Deputy Leader and Cabinet Member for Environment Capital and Culture</li> <li>➤ Cabinet Member for Neighbourhoods, Housing and Community Development</li> <li>➤ Cabinet Member for Regional and Business Engagement</li> </ul> |          |
|   | <p><b>Sustainable Communities Act and Neighbourhood Management</b></p> <p>To scrutinise and comment on the progress of the Sustainable Communities Act and what the implications of the Act are for Peterborough City Council and the delivery of neighbourhood management.</p> <p><b>Contact Officer: Adrian Chapman / Amy Brown</b></p>                      |          |
|   | <p><b>Progress Report on Delivery of Local Area Agreement Priority</b></p> <p>To scrutinise and comment on the performance report for Quarter 2 and make any necessary recommendation.</p> <p><b>Contact Officer: Paul Phillipson</b></p>  |          |
|   | <p><b>CRIME AND DISORDER SCRUTINY COMMITTEE</b></p>  |          |
|   | <p><b>Crime and Disorder Committee – Protocol and Working Arrangements</b></p> <p>To scrutinise and approve the protocol and details of the new working arrangements for the Crime and Disorder Committee.</p> <p><b>Contact Officer: Louise Tyers</b></p>   |          |
|   | <p><b>Restorative Justice Approach to Youth Crime</b></p> <p>To scrutinise a list of priorities to support the development of the Restorative Justice Approach and make recommendations to Cabinet for inclusion in the budget.</p> <p><b>Contact Officers: Bob Footer/Jo Oldfield</b></p>   |          |



| Meeting Date   | Item  | Progress |
|--|---|----------|
|  | <p><b>Section 75 Pooled funding arrangements for substance misuse services.</b></p> <p>To scrutinise and comment on a report detailing the Section 75 Pooled funding arrangements for substance misuse services.</p> <p><b>Contact Officer: Karen Kibblewhite</b></p> |          |
| <p><b>21 January 2010</b></p> <p><i>Draft Report due 5 January</i></p> <p><i>Final Report due 12 January</i></p> | <p><b>Road Safety (NI 47)</b></p> <p>To scrutinise the performance of Road Safety in Peterborough and the challenges surrounding this.</p> <p><b>Contact Officer: Claire George</b></p>   |          |
|  | <p><b>Cultural and Leisure Trust</b></p> <p>To scrutinise and make recommendations on the final design proposal with regard to the setting up of a Cultural and Leisure Trust.</p> <p><b>Contact Officer: Kevin Tighe</b></p>   |          |
|  | <p><b>Progress Report on Delivery of Local Area Agreement Priority</b></p> <p>To scrutinise and comment on the performance report for Quarter 3 and make any necessary recommendation.</p> <p><b>Contact Officer: Paul Phillipson</b></p>                             |          |
| <p><b>11 February 2010</b></p>   | <p><b>The Big Debate – The Effects on Peterborough of the Economic Downturn</b></p> <p>Question: How has the economic downturn had an effect on the amount and type of crime in Peterborough?</p>   |          |
|  |   |          |

| Meeting Date   | Item   | Progress |
|--|--|----------|
| <b>18 March 2010</b><br><br><i>Draft Report due 2 March</i><br><br><i>Final Report due 9 March</i> | <b>Portfolio Progress Report from Cabinet Members relevant to the Committee:</b> <ul style="list-style-type: none"> <li>➤ Deputy Leader and Cabinet Member for Environment Capital and Culture</li> <li>➤ Cabinet Member for Neighbourhoods, Housing and Community Development</li> <li>➤ Cabinet Member for Regional and Business Engagement</li> </ul> |          |
|  | <b>Progress Report on Delivery of Local Area Agreement Priority</b><br><br>To scrutinise and comment on the performance report for Quarter 4 and make any necessary recommendation.<br><br><b>Contact Officer: Paul Phillipson</b>   |          |
|  | <b>Neighbourhood Councils</b><br><br>To scrutinise an update on the progress of the newly formed Neighbourhood Councils and make any necessary recommendations.<br><br><b>Contact Officer: Adrian Chapman</b>  |          |
|  | <b>Homelessness Prevention Strategy and Housing Strategy</b><br><br>To scrutinise and make recommendations on the Homelessness Prevention Strategy and Housing Strategy.<br><br><b>Contact Officer: Adrian Chapman</b>   |          |
|  | <b>CRIME AND DISORDER SCRUTINY COMMITTEE</b>   |          |
|  | <b>Safer Peterborough Partnership Plan</b><br><br>To scrutinise and comment on the Safer Peterborough Partnership Plan 2010/2011 prior to its consideration by the Executive.<br><br><b>Contact Officer: Christine Graham</b>  |          |